



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item H1

Department: Administrative Services
Date: 01/13/26
Placement: Management Report

TO: JAMES R. LEWIS, CITY MANAGER

FROM: JERI RANGEL, DIRECTOR OF ADMINISTRATIVE SERVICES

PREPARED BY: CINDY CHAVEZ, DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES

SUBJECT: Approval of Fiscal Year 2025 Annual Road Report

RECOMMENDATIONS:

The Citizens' Sales Tax Oversight Committee recommends Council:

1. Approve the Fiscal Year 2025 Annual Road Report.
2. Approve the 2025 Community Road Report.

DISCUSSION:

On July 8, 2014, the Atascadero City Council adopted Ordinance No. 581, imposing a transactions and use tax. This Ordinance became operative when the majority of Atascadero voters approved it in November 2014. The additional half-cent started being collected on April 1, 2015, and the tax was set to expire on March 31, 2027, but the City Council placed a ballot measure on the November 2024 ballot to extend the current ½ cent per dollar sales tax and over 70% of the voting public voted Yes.

Ordinance No. 581 outlines annual reporting requirements related to Measure F-14, among other items.

Section 15 of the Ordinance requires the preparation of an Annual Road Report by the City to the Citizens' Sales Tax Oversight Committee (CSTOC) for review. Section 15 of Ordinance No. 581 reads as follows:

Section 15. ANNUAL ROAD REPORT. An Annual Road Report shall be prepared by the City no later than the last day of the sixth month following the end of each City fiscal year. The Report shall be submitted to the Citizens' Oversight Committee for review. The Committee will submit

their findings and conclusions to the City Council. The Report will also be made available to the public. The Annual Road Report shall detail the prior fiscal year's activities related to the retail transaction and use tax. The Report shall include revenues generated by the Transaction and Use Tax, expenditures (in summary form), funds carried over from previous fiscal years, and any remaining funds to be carried over for expenditure in subsequent fiscal years.

In accordance with the Ordinance, the attached 2025 Annual Road Report was reviewed and approved by CSTOC at their December 10, 2025 meeting. CSTOC recommends that the City Council approve the 2025 Annual Road Report.

2025 COMMUNITY ROAD REPORT

City staff created a Community Road Report (CRR) brochure that summarizes the F-14 Sales Tax Measure and background on how the City is proceeding with implementing the Measure. This brochure/handout is designed to complement the Annual Road Report. A summary of roadway work that occurred for the reporting period, as well as programmed work for the following year, is included in the CRR. Financials from the Annual Road Report are also summarized in the CRR.

CSTOC reviewed the Community Road Report and recommends it be distributed via US mail to all properties in the City. The brochure will also be made available at City Hall and on the City's website.

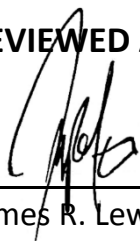
FISCAL IMPACT:

Distribution of the 2025 Community Road Report is estimated to cost about \$5,000 in budgeted General Funds.

REVIEWED BY OTHERS:

This item has been reviewed by the Director of Administrative Services and the Public Works Director.

REVIEWED AND APPROVED FOR COUNCIL AGENDA



James R. Lewis, City Manager

ATTACHMENTS:

1. Fiscal Year 2025 Annual Road Report
2. 2025 Community Road Report