



CITY OF ATASCADERO

CITIZENS' SALES TAX OVERSIGHT COMMITTEE STAFF REPORT

Item E1

Department: Administrative
Services
Date: 12/10/25

TO: CITIZENS' SALES TAX OVERSIGHT COMMITTEE
FROM: JERI RANGEL, DIRECTOR OF ADMINISTRATIVE SERVICES
PREPARED BY: CINDY CHAVEZ, DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES
SUBJECT: Approval of Fiscal Year 2025 Annual Road Report

RECOMMENDATION:

Committee approve the Fiscal Year 2025 Annual Road Report.

DISCUSSION:

On July 8, 2014, the Atascadero City Council adopted Ordinance No. 581, imposing a transactions and use tax. This Ordinance became operative when the majority of Atascadero voters approved it in November 2014. The additional half-cent started being collected on April 1, 2015, and the tax was set to expire on March 31, 2027, but the City Council placed a ballot measure on the November 2024 ballot to extend the current ½ cent per dollar sales tax and over 70% of the voting public voted Yes. Ordinance No. 581 outlines annual reporting requirements related to the half-cent sales tax, among other items.

Section 15 of the Ordinance requires the preparation of an Annual Road Report by the City to the Citizens' Oversight Committee for review. Section 15 of Ordinance No. 581 reads as follows:

Section 15. ANNUAL ROAD REPORT. An Annual Road Report shall be prepared by the City no later than the last day of the sixth month following the end of each City fiscal year. The Report shall be submitted to the Citizens' Oversight Committee for review. The Committee will submit their findings and conclusions to the City Council. The Report will also be made available to the public. The Annual Road Report shall detail the prior fiscal year's activities related to the retail transaction and use tax. The Report shall include revenues generated by the Transaction and Use Tax, expenditures (in summary form), funds carried over from previous fiscal years, and any remaining funds to be carried over for expenditure in subsequent fiscal years.

In accordance with the Ordinance, the fiscal year 2025 Annual Road Report is attached.

FISCAL IMPACT:

None.

REVIEWED BY OTHERS:

This item has been reviewed by the Director of Administrative Services.

ATTACHMENT:

Fiscal Year 2025 Annual Road Report