



REGULAR MEETING

**CITY OF ATASCADERO
CITIZENS' SALES TAX
OVERSIGHT COMMITTEE**

DRAFT MINUTES

Thursday, December 12, 2024

**Atascadero City Hall, Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California**

CSTOC Regular Meeting:

4:00 P.M.

CALL TO ORDER: 4:01 P.M.

Chairperson Jones called the meeting to order at 4:01 P.M.

ROLL CALL:

Present: Committee Members Ellen Beraud, Gary Elliot, Sharon Turner, Max Zappas, Vice Chairperson Geoff Auslen and Chairperson Robert "Grigger" Jones

Absent: Committee Members Gaby Romo, and Erik Rodriguez

Vacancies: One

Staff Present: Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, Public Works Analyst Ryan Betz, Public Works Associate Civil Engineer Joe Murphy, Public Works Administrative Assistant Anel Perez, and Committee Secretary Dawn Patterson

A. APPROVAL OF AGENDA:

MOTION BY: Beraud

SECOND BY: Auslen

1. Approve the agenda.

AYES (6): Auslen, Beraud, Elliot, Jones, Turner and Zappas

ABSENT (2): Romo and Rodriguez

VACANT (1)

Passed 6-0

B. CONSENT CALENDAR:

1. Finance Committee and Citizens' Sales Tax Oversight Committee (CSTOC) Draft Special Joint Meeting Minutes – February 23, 2023

- Recommendation: Committee approve the February 23, 2023, Finance Committee and Citizens' Sales Tax Oversight Committee (CSTOC) Draft Special Joint Meeting Minutes. [City Staff]

MOTION BY: Beraud

SECOND BY: Elliot

Approve the February 23, 2023 Special Joint Meeting Minutes

AYES (6): Auslen, Beraud, Elliot, Jones, Turner and Zappas

ABSENT (2): Romo and Rodriguez

VACANT (1)

Passed 6-0

2. Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes – December 14, 2023

- Recommendation: Committee approve the December 14, 2023, Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes. [City Staff]

MOTION BY: Turner

SECOND BY: Beraud

Approve the December 14, 2023 CSTOC Meeting Minutes

AYES (6): Auslen, Beraud, Elliot, Jones, Turner and Zappas

ABSENT (2): Romo and Rodriguez

VACANT (1)

Passed 6-0

3. Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes – July 18, 2024

- Recommendation: Committee approve the July 18, 2024, Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes. [City Staff]

MOTION BY: Beraud

SECOND BY: Elliot

Approve the July 18, 2024 CSTOC Meeting Minutes

AYES (6): Auslen, Beraud, Elliot, Jones, Turner and Zappas

ABSENT (2): Romo and Rodriguez

VACANT (1)

Passed 6-0

4. CSTOC 2025 Meeting Schedule

- Recommendation: Committee approve the CSTOC 2025 Meeting Schedule. [City Staff]

MOTION BY: Beraud
SECOND BY: Turner

Approve the CSTOC 2025 Meeting Schedule

AYES (6): Auslen, Beraud, Elliot, Jones, Turner and Zappas

ABSENT (2): Romo and Rodriguez

VACANT (1)

Passed 6-0

C. BUSINESS ITEMS:

1. Approval of Fiscal Year 2024 Annual Road Report

- Fiscal Impact: None.
- Recommendation: Committee approve the Fiscal Year 2024 Annual Road Report [Administrative Services]

Administrative Services Director Rangel presented the item and answered questions from the Committee.

PUBLIC COMMENT:

Chairperson Jones opened the Public Comment period.

The following citizens provided public comment: None.

Chairperson Jones closed the Public Comment period.

MOTION BY: Elliot
SECOND BY: Beraud

Approve the Fiscal Year 2024 Annual Road Report.

AYES (6): Auslen, Beraud, Elliot, Jones, Turner and Zappas

ABSENT (2): Romo and Rodriguez

VACANT (1)

Passed 6-0

2. Review of 2024 Community Road Report

- Fiscal Impact: Approximately \$5,000 in budgeted General Funds.
- Recommendation: Committee review and endorse the 2024 Community Road Report. [Public Works]

Public Works Director DeBar presented the item and answered questions from the Committee.

PUBLIC COMMENT:

Chairperson Jones opened the Public Comment period.

The following citizens provided public comment: None.

Chairperson Jones closed the Public Comment period.

MOTION BY: Turner

SECOND BY: Auslen

Approve the Fiscal Year 2024 Community Road Report

AYES (6): Auslen, Beraud, Elliot, Jones, Turner and Zappas

ABSENT (2): Romo and Rodriguez

VACANT (1)

Passed 6-0

COMMITTEE MEMBER COMMENTS: None.

D. ADJOURNMENT:

Chairperson Jones adjourned the meeting at 4:46 P.M.

MINUTES PREPARED BY:

Dawn Patterson
Committee Secretary

APPROVED: