



**CITY OF ATASCADERO**  
**CITY COUNCIL/CITY COUNCIL IN THE CAPACITY**  
**OF SUCCESSOR AGENCY TO THE COMMUNITY**  
**REDEVELOPMENT AGENCY OF ATASCADERO FOR**  
**REDEVELOPMENT AND HOUSING PURPOSES**  
**DRAFT MINUTES**

September 9, 2025, 6:00 p.m.  
City Hall Council Chambers, Fourth Floor  
6500 Palma Avenue, Atascadero, California

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**A. REGULAR SESSION - CALL TO ORDER**

Mayor Bourbeau called the meeting to order at 6:01 p.m.

**B. PLEDGE OF ALLEGIANCE**

Mayor Bourbeau led the Pledge of Allegiance.

**C. ROLL CALL**

Present: Mayor Bourbeau, Mayor Pro Tem Dariz, Council Member Funk,  
Council Member Newsom, Council Member Peek

Absent: None

Staff Present: City Manager James R. Lewis, Deputy City Manager - IT Luke Knight, Director of Administrative Services/City Treasurer Jeri Rangel, Public Works Director Nick DeBar, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, Police Chief Dan Suttles, Community Services & Promotions Director Terrie Banish, Assistant City Manager/City Clerk Lara Christensen, Assistant City Attorney Taylor Foland

**D. CONSENT CALENDAR**

**1. City Council/Atascadero Financing Authority Draft Minutes - August 12, 2025**

Recommendation: Council approve the August 12, 2025, City Council/Atascadero Financing Authority Draft Regular Meeting Minutes [City Clerk]

**2. Successor Agency Draft Minutes - January 14, 2025 (SA Item)**

Recommendation: Council, in the capacity of the Successor Agency to the Community Redevelopment Agency of Atascadero, approve the Successor Agency Draft Action Minutes of January 14, 2025. [City Clerk]

**3. July 2025 Accounts Payable and Payroll**

Fiscal Impact: \$ 9,867,322.32

Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for July 2025. [Administrative Services]

**4. Atascadero Tourism Business Improvement District(ATBID) Appointment of Board Member Vacancy**

Fiscal Impact: None

Recommendation: Council appoint Chris Oh with Everlygrove Property Management/ The Carlton Hotel to the ATBID Advisory Board Member vacancy for the term ending June 30, 2026. [Community Services and Promotions]

***Mayor Bourbeau opened the Public Comment period.***

The following persons spoke on this item: Jim Lewis

***Mayor Bourbeau closed the Public Comment period.***

**Motion by** Council Member Funk

**Seconded by** Council Member Peek

**Approve Consent Calendar**

AYES (5): Mayor Bourbeau, Mayor Pro Tem Dariz, Council Member Funk, Council Member Newsom, and Council Member Peek

**Motion Passed (5 to 0)**

**E. UPDATES FROM THE CITY MANAGER**

City Manager James R. Lewis gave an update on projects and issues within the City.

**F. COMMUNITY FORUM**

The following persons spoke: Geoff Auslen, Mark Frazier (Exhibit A), Camille Carrington, Maddox Ballinger (Exhibit B), Wendy Lewis, Gene Stroll

**G. PUBLIC HEARINGS**

**CANCELLED**

**1. CANCELLED: Short-Term Rental Ordinance (ZCH24-0059)**

**H. MANAGEMENT REPORTS**

**1. Approving the Last and Final Recognized Obligation Payment Schedule (LFROPS) (SA Item)**

Fiscal Impact: The total outstanding amount of the enforceable obligations listed on the LFROPS is \$21,445,075 and will be paid with future redevelopment property tax increment.

Recommendation: Adopt Resolution approving a Last and Final Recognized Obligation Payment Schedule pursuant to Health and Safety Code Section 34191.6 and taking certain related actions. [Administrative Services]

Administrative Services Director Rangel presented this item and answered questions from the Council

***Mayor Bourbeau opened the Public Comment period.***

The following persons spoke on this item: None

***Mayor Bourbeau closed the Public Comment period.***

**Motion by** Council Member Funk

**Seconded by** Council Member Newsom

**Adopt Resolution approving a Last and Final Recognized Obligation Payment Schedule pursuant to Health and Safety Code Section 34191.6 and taking certain related actions. [Resolution SA 2025-002]**

AYES (5): Mayor Bourbeau, Mayor Pro Tem Dariz, Council Member Funk, Council Member Newsom, and Council Member Peek

**Motion Passed (5 to 0)**

**I. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS**

Mayor Bourbeau

1. Integrated Waste Management Authority (IWMA)
2. Central Coast Community Energy (3CE)
3. CA Admission Day - 175 Years of Statehood

Mayor Pro Tem Dariz

1. Air Pollution Control District

Council Member Funk

1. Homeless Services Oversight Council

Council Member Newsom

1. SLO Regional Transit Authority (RTA)

Council Member Peek

1. SLO County Water Resources Advisory Committee (WRAC)

**J. INDIVIDUAL DETERMINATION AND / OR ACTION:**

None

**K. ADJOURNMENT**

Mayor Bourbeau adjourned the meeting at 6:51 p.m.

**MINUTES PREPARED BY:**

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Alyssa Slater

Deputy City Clerk

**APPROVED:**

Exhibit A – Photos of San Carlos Fire

Exhibit B – Grant Writing USA Flyer