



CITY OF ATASCADERO CITY COUNCIL AGENDA

MEETING INFORMATION:

The City Council meeting will be held in the City Council Chambers and in-person attendance will be available at that location.

HOW TO OBSERVE THE MEETING REMOTELY:

To observe remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will be available through the City's website and on the City's YouTube Channel. To observe remotely using the Zoom platform please visit:

https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA

HOW TO SUBMIT PUBLIC COMMENT:

Public comment may be provided in-person.

Written public comments are accepted at cityclerk@atascadero.org. **Comments should identify the Agenda Item Number in the subject line of the email.** Such comments will be forwarded to the City Council and made a part of the administrative record. ***To ensure distribution to the City Council before consideration of an item, please submit comments not later than 12:00 p.m. the day of the meeting.*** All correspondence will be distributed to the City Council, posted on the City's website, and be made part of the official public record of the meeting. ***Please note, comments will not be read into the record.*** Please be aware that communications sent to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under applicable law. Communications will not be edited for redactions and will be printed/posted as submitted.

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS:

California Government Code section 84308 ("Levine Act") requires a party to or participant in a proceeding involving a license, permit, or other entitlement, including all contracts other than competitively bid, labor, or personal employment contracts, to disclose any contribution of more than \$500 that the party or participant (or their agent) has made to a member of the City Council within the prior 12 months. The City Council Member(s) who receive such a contribution are disqualified and not able to participate in the proceedings and are also required to disclose that fact for the official record of the subject proceedings. Disclosures must include the amount of the campaign contribution and identify the recipient City Council Member and may be made either in writing to the City Clerk before the agenda item or by verbal disclosure during consideration. The Levine Act also prohibits, during the proceeding and for 12 months following a final decision, a party to or participant in (or their agent) a proceeding involving a license, permit, or other entitlement, including all contracts other than competitively bid, labor, or personal employment contracts, from making a contribution of more than \$500 to any member of the City Council or anyone running for City Council.

City Council agendas and minutes may be viewed on the City's website:

www.atascadero.org/agendas

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



**CITY OF ATASCADERO
CITY COUNCIL/
ATASCADERO FINANCING AUTHORITY
AGENDA**

Tuesday, August 12, 2025, 5:00 p.m.
Tuesday, August 12, 2025, 6:00 p.m.
City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California

Pages

A. CLOSED SESSION (5:00 p.m.)

1. CLOSED SESSION - PUBLIC COMMENT
2. COUNCIL LEAVES CHAMBERS TO BEGIN CLOSED SESSION
3. CLOSED SESSION - CALL TO ORDER
 - a. Public Employee Performance Evaluation
Government Code Sec. 54957
Title: City Manager
4. CLOSED SESSION - ADJOURNMENT
5. CLOSED SESSION REPORT

B. REGULAR SESSION - CALL TO ORDER (6:00 p.m.)

C. PLEDGE OF ALLEGIANCE

Council Member/Board Member Peek

D. ROLL CALL

Mayor/Chair Bourbeau
Mayor Pro Tem/Vice Chair Dariz
Council Member/Board Member Funk
Council Member/Board Member Newsom
Council Member/Board Member Peek

E. CONSENT CALENDAR

(All items on the consent calendar are considered routine and non-controversial by City staff and will be acted upon by a single action of the City Council unless otherwise requested by an individual Council Member for separate consideration. Public comment on Consent Calendar items will be invited prior to action on the Calendar.)

1. **City Council/Atascadero Industrial Development Authority Draft Minutes - July 22, 2025**
Recommendation: Council approve the July 22, 2025, City Council/Atascadero Industrial Development Authority Draft Regular Meeting Minutes [City Clerk]

4

2. **Voting Delegate Designation – Cal Cities Annual Conference and Expo** 9
Fiscal Impact: None
Recommendation: Council designate Council Member Newsom as the voting delegate and City Manager Jim Lewis as the alternate for the General Assembly at the Cal Cities Annual Conference and Expo in October 2025 and direct the City Clerk to inform Cal Cities of the designation. [City Clerk]
3. **CFD Annexation: Dove Creek Mixed-Use** 10
Fiscal Impact: Assessments for this annexation are estimated to be \$59,979.38 annually, adjusted each year for inflation.
Recommendation: Council adopt on second reading, by title only, Draft Ordinance authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 26. [Community Development]
4. **Resolution of the Atascadero Financing Authority Providing for the Issuance of Federally Tax-Exempt Lease Revenue Bonds to Finance the City of Atascadero Public Safety Facilities Project and Approving Certain Acts in Connection Therewith (AFA Item)** 15
Fiscal Impact: None. Adoption of the attached Resolution does not commit the City or the Financing Authority to undertake any financing or project.
Recommendation: Board approve the Resolution Providing for the Issuance of Lease Revenue Bonds and reimbursement of certain City expenditures from tax-exempt bond proceeds [Administrative Services]
- F. **UPDATES FROM THE CITY MANAGER**
(The City Manager will give an oral report on any current issues of concern to the City Council.)
- G. **COMMUNITY FORUM**
(This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)
- H. **PUBLIC HEARINGS**
1. **Confirming Cost of Weed/Vegetative Growth Abatement** 21
Fiscal Impact: The City will receive approximately \$106,673.58 from the 2025/2026 property tax rolls in weed abatement/refuse abatement assessments.
Recommendation: Council adopt the Draft Resolution, confirming the cost of vegetative growth (weeds) and/or refuse (rubbish) abatement. [Fire]

I. MANAGEMENT REPORTS

1. After Action Report - Llano Fire

Fiscal Impact: None

Recommendation: Council receive an oral report on the Llano Fire. [Fire]

J. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS

(On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Bourbeau

1. City Selection Committee
2. County Mayor's Round Table
3. Integrated Waste Management Authority (IWMA)
4. Central Coast Community Energy (3CE)

Mayor Pro Tem Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. Community Action Partnership of San Luis Obispo (CAPSLO)
4. Visit SLO CAL Advisory Committee

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council
4. REACH SLO Advisory Commission

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. League of California Cities – Council Liaison
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Council Member Peek

1. City of Atascadero Finance Committee
2. City/Schools Committee
3. Design Review Committee
4. SLO County Water Resources Advisory Committee (WRAC)

K. INDIVIDUAL DETERMINATION AND / OR ACTION:

(Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

L. ADJOURNMENT



**CITY OF ATASCADERO
CITY COUNCIL/
INDUSTRIAL DEVELOPMENT
AUTHORITY**

DRAFT MINUTES

**July 22, 2025, 6:00 p.m.
City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California**

A. REGULAR SESSION - CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

Mayor Bourbeau called the meeting to order at 6:00 p.m. and Council Member Newsom led the Pledge of Allegiance.

C. ROLL CALL

Present: Council / Board Members Funk, Newsom, Peek, Mayor Pro Tem / Vice Chair Dariz, and Mayor / Chair Bourbeau

Absent: None

Others Present: None

Staff Present: City Manager / Executive Director James R Lewis, Assistant City Manager/City Clerk / Secretary Lara Christensen, Administrative Services Director / Treasurer Jeri Rangel, Assistant City Attorney Taylor Foland, Community Development Director Phil Dunsmore, Community Services & Promotions Director Terrie Banish, Fire Chief Casey Bryson, Public Works Director Nick DeBar, Police Chief Dan Suttles, Deputy City Manager – IT Luke Knight, Associate Planner Erick Gomez

D. PRESENTATIONS

1. Employee Recognition

City Manager Lewis presented the following employees with Service Awards:

- **10 Years:** Kelly Gleason, Planning Manager
Collette Layton, Fire Engineer
Terrie Banish, Director of Community Services and Promotions
- **15 Years:** Andrew Luera, Fire Captain
- **20 Years:** Rachel Hunter, Human Resources Manager

- **30 Years:** Robert Molle, Police Commander

2. **Central Coast Community Energy (3CE) Annual Update**

CCCE Chief Communications Officer Catherine Stedman provided an annual update to Council.

E. **CONSENT CALENDAR**

1. **City Council Draft Minutes - June 24, 2025, Regular Meeting**
Recommendation: Council approve the June 24, 2025, City Council Regular Meeting Minutes [City Clerk]
2. **June 2025 Accounts Payable and Payroll**
Fiscal Impact: \$2,968,674.86
Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for June 2025. [Administrative Services]
3. **Adoption of Draft Ordinance Amending Title 2, Chapter 14 of the Atascadero Municipal Code to Add Section 2-14.03 to Allow for Electronic and Paperless Filing of FPPC Campaign Disclosure Statements and Statements of Economic Interest**
Fiscal Impact: The annual subscription cost for the NetFile electronic filing system is \$4,500 (guaranteed for five years) and is incorporated into the City Clerk's existing budget. The system also provides cost savings through reduced staff time for processing and managing filings.
Recommendation: Council adopt on second reading, by title only, a Draft Ordinance amending the Atascadero Municipal Code Title 2 (Administration) Chapter 14 (Elections) to add Section 2-14.03 "Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest" to allow for the implementation of electronic/paperless filing of several types of FPPC forms, including Forms 460, 470, 496, 497, and 700. [City Clerk]
4. **Santa Lucia Road West Pavement Rehabilitation Project Construction Award**
Fiscal Impact: \$3,750,000
Recommendation: Council:
 1. Award a construction contract for \$2,811,397 to Souza Construction for the Santa Lucia Road West Pavement Rehabilitation Project (Project No. C2023R02).
 2. Authorize the Administrative Services Director to allocate an additional \$150,000 in Local Transportation Fund balance to the project budget for construction contingencies. [Public Works]
5. **Wastewater Dredge Procurement**
Fiscal Impact: \$221,090
Recommendation: Council award a contract for \$221,090 to Crisafulli

Sludge Removal Systems to purchase a new remote controlled electric dredge. [Public Works]

6. Joint Exercise of Powers Agreements Between the City of Atascadero and Atascadero Industrial Development Authority to Form the Atascadero Financing Authority

Fiscal Impact: No Significant Impact

Recommendation:

1. Council: Adopt a resolution of the City Council of the City of Atascadero approving, authorizing, and directing the execution of a Joint Exercise of Powers Agreement by and between the City of Atascadero and the Atascadero Industrial Development Authority to form the Atascadero Financing Authority.

2. Board of Directors: Adopt a resolution of the Board of Directors of the Atascadero Industrial Development Authority approving, authorizing, and directing the execution of a Joint Exercise of Powers Agreement by and between the City of Atascadero and the Atascadero Industrial Development Authority to form the Atascadero Financing Authority.
[Administrative Services]

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk

SECOND BY: Peek

1. **Approve Consent Calendar (#E3: Ordinance 688, #E4 Contract 2025-013, #E5 Contract 2025-14, #E6 Resolution No. 2025-057 and Resolution No IDA2025-001)**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

Passed 5-0

F. UPDATES FROM THE CITY MANAGER

City Manager James R. Lewis gave an update on projects and issues within the City.

G. COMMUNITY FORUM

The following persons spoke: Cory Meyer, Robin Garcia, and Stephen Owechko (Exhibit A)

There was Council consensus to direct staff to bring forward for future discussion a fireworks ordinance to address penalties and enforcement mechanisms.

Atascadero City Council

July 22, 2025

Page 3 of 5

H. PUBLIC HEARINGS

1. **CFD Annexation: Dove Creek Mixed-Use**

Fiscal Impact: Assessments for this annexation are estimated to be \$59,979.38 annually, adjusted each year for inflation.

Recommendation: Council:

1. Conduct the public hearing for the proposed annexation.
2. Adopt Draft Resolution A; authorizing the territory identified in City Council Resolution 2025-032 to be annexed into Community Facilities District No. 2005-1, authorizing the levy of a special tax and submitting the levy of a special tax to qualified electors.
3. Direct the City Clerk to conduct a landowner vote of annexations and collect and count the ballots.
4. Adopt Draft Resolution B, declaring the results of a special annexation landowner election for Annexation No. 26, determining the validity of prior proceedings and directing the recording of an amendment to the notice of special tax lien.
5. Introduce for first reading, by title only, Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 26. [Community Development]

Community Development Director Dunsmore and Associate Planner Gomez gave the report and answered questions from Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Dariz
SECOND BY: Newsom

1. **Adopt Resolution 2025-055; authorizing the territory identified in City Council Resolution 2025-032 to be annexed into Community Facilities District No. 2005-1, authorizing the levy of a special tax and submitting the levy of a special tax to qualified electors.**
2. **Direct the City Clerk to conduct a landowner vote of annexations and collect and count the ballots.**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

Passed 5-0

Assistant City Manager/City Clerk Christensen announced that six votes (one ballot/landowner) were received and all were in favor.

MOTION BY: Funk
SECOND BY: Dariz

1. **Adopt Resolution 2025-056 declaring the results of a special annexation landowner election for Annexation No. 26, determining the validity of prior proceedings and directing the recording of an amendment to the notice of special tax lien.**
2. **Introduce for first reading, by title only, Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 26.**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

Passed 5-0

I. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS

The following Council Members gave brief update reports on their committees since their last Council meeting:

Council Member Funk

1. Design Review Committee
2. Homeless Services Oversight Council

Council Member Peek

1. Design Review Committee

J. INDIVIDUAL DETERMINATION AND / OR ACTION: None

K. ADJOURNMENT

Mayor Bourbeau adjourned the meeting at 7:12 p.m.

MINUTES PREPARED BY:

Alyssa Slater
Deputy City Clerk

APPROVED:

Exhibit A - Handouts regarding fireworks



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item E2

Department: City Clerk's
Office
Date: 8/12/25
Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER

FROM: LARA K. CHRISTENSEN, CITY CLERK

PREPARED BY: ALYSSA SLATER, DEPUTY CITY CLERK

SUBJECT: Voting Delegate Designation – Cal Cities Annual Conference and Expo

RECOMMENDATION:

Council designate Council Member Newsom as the voting delegate and City Manager Jim Lewis as the alternate for the General Assembly at the Cal Cities Annual Conference and Expo in October 2025 and direct the City Clerk to inform Cal Cities of the designation.

DISCUSSION:


This year's League of California Cities' Annual Conference is scheduled for Wednesday, October 8 through Friday, October 10, 2025, in Long Beach. One very important aspect of the Annual Conference is the General Assembly when the membership takes action on conference resolutions. Annual Conference resolutions guide cities and Cal Cities in their efforts to improve the quality, responsiveness, and vitality of local government in California.

Each City Council is asked to designate a voting representative who will be present at the General Assembly. The Council may also appoint an alternate for the voting delegate, if they desire. League bylaws provide that each city is entitled to one vote in matters affecting municipal or League policy. City Manager Jim Lewis will also be attending the annual conference and would be available to serve as alternate.

FISCAL IMPACT:

None.

REVIEWED AND APPROVED FOR COUNCIL AGENDA


James R. Lewis, City Manager



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item E3

Department: Community Development
Date: 08/12/2025
Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER
FROM: PHIL DUNSMORE, COMMUNITY DEVELOPMENT DIRECTOR
PREPARED BY: ERICK GOMEZ, ASSOCIATE PLANNER

SUBJECT: CFD Annexation: Dove Creek Mixed-Use

RECOMMENDATION:

Council adopt on second reading, by title only, Draft Ordinance authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 26.

DISCUSSION:

This action consists of authorizing the levy of special taxes in Community Facilities District 2005-1 to a newly annexed area for a 5.19-lot acre mixed-use development known as the Dove Creek Mixed-Use Project (Annexation No. 26). This is a second reading of the proposed Ordinance and is required to formalize the annexation.

On June 22, 2025, the City Council held a public hearing on annexing the territory identified as Annexation No. 26 into the City's Community Facilities District (CFD) 2005-1. After the close of the public hearing, the City Council adopted Resolution No. 2025-055 (presented as Draft Resolution A as part of the June 22, 2025 staff report). on a 5-0 vote. A landowner election was then held and the landowner(s) elected to authorize a special CFD tax and approved the annexation. A Draft Ordinance (Attachment 1) was introduced for first reading at the June 22, 2025 meeting to authorize the levy of a CFD fee to all future property owners residing in Annexation No. 25 territory.

The Special Tax levied against residential units for Fiscal Year 2024-2025 was \$844.78 per unit, which is subject to an annual escalator to pay for the service expansion needed to serve these additional residential units. The money collected can only be used to fund new public services authorized to be funded by the State Mello-Roos Act and identified within the Rate and Method of Apportionment and cannot be used to support existing services. Adoption of this Ordinance on second reading will complete the CFD process and allow for the issuance of residential building permits on the property.

FISCAL IMPACT:

Assessments for this annexation are estimated to be \$59,979.38 annually, adjusted each year for inflation.

REVIEWED BY OTHERS:

This item has been reviewed by the Planning Manager, Community Development Director, and City Attorney.

REVIEWED AND APPROVED FOR COUNCIL AGENDA

A handwritten signature in black ink, appearing to read 'James R. Lewis', is written over a horizontal line.

James R. Lewis, City Manager

ATTACHMENT(S):

1. Draft Ordinance

DRAFT ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
ATASCADERO, CALIFORNIA, AUTHORIZING THE LEVY
OF SPECIAL TAXES IN COMMUNITY FACILITIES
DISTRICT NO. 2005-1 (PUBLIC SERVICES), INCLUDING
CERTAIN ANNEXATION TERRITORY**

ANNEXATION NO. 26: DOVE CREEK MIXED-USE

WHEREAS, the City of Atascadero (the “City”) has conducted proceedings pursuant to the “Mello-Roos Community Facilities Act of 1982”, being Chapter 2.5, Part I Division 2, Title 5 of the Government Code of the State of California (the “Act”) and the City of Atascadero Community Facilities District No. 2005-1 (Public Services) Ordinance enacted pursuant to the powers reserved by the City of Atascadero under Sections 3, 5, and 7 of Article XI of the Constitution of the State of California (the “CFD Ordinance”) (the Act and the CFD Ordinance may be referred to collectively as the “Community Facilities District Law”), to establish the City of Atascadero Community Facilities District No. 2005-1 (Public Services) (the “District”) for the purpose of financing police services, fire protection and suppression services, and park services (the “Services”) as provided in the Act; and,

WHEREAS, the rate and method of apportionment of special tax for the District is set forth in Exhibit B to the City Council Resolution entitled “A Resolution of the City Council of the City of Atascadero, California, For the Formation of Community Facilities District No. 2005-1 (Public Services) (the “Resolution of Formation”), which was adopted on May 24, 2005; and,

WHEREAS, the City has conducted proceedings to annex territory into the District and, with respect to the proceedings, following an election of the qualified electors in the territory proposed for annexation (the “Annexation Territory”), the City Council, on July 22, 2025, adopted a Resolution entitled “Resolution of the City Council of the City of Atascadero, California, Declaring the Results of Special Annexation Landowner Election, Determining Validity of Prior Proceedings, and Directing the Recording of an Amendment to Notice of Special Tax Lien.”

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ATASCADERO HEREBY ORDAINS AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. By the passage of this Ordinance, the City Council hereby authorizes and levies the special tax within the District, including the Annexation Territory,

pursuant to the Community Facilities District Law, at the rate and in accordance with the rate and method of apportionment of special tax set forth in the Resolution of Formation, which rate and method is by this reference incorporated herein. The special tax has previously been levied in the original territory of the District beginning in Fiscal Year 2006-07 pursuant to Ordinance No. 478 passed and adopted by the City Council on July 12, 2005 and the special tax is hereby levied commencing in Fiscal Year 2026-27 in the District, including the Annexation Territory, and in each fiscal year thereafter to pay for the Services for the District and all costs of administering the District.

SECTION 3. The City's Finance Director or designee or employee or consultant of the City is hereby authorized and directed each fiscal year to determine the specific special tax to be levied for the next ensuing fiscal year for each parcel of real property within the District, including the Annexation Territory, in the manner and as provided in the Resolution of Formation.

SECTION 4. Exemptions from the levy of the special tax shall be as provided in the Resolution of Formation and the applicable provisions of the Community Facilities District Law. In no event shall the special tax be levied on any parcel within the District in excess of the maximum special tax specified in the Resolution of Formation.

SECTION 5. All of the collections of the special tax shall be used as provided in the Community Facilities District Law and in the Resolution of Formation, including, but not limited to, the payment of the costs of the Services, the payment of the costs of the City in administering the District, and the costs of collecting and administering the special tax.

SECTION 6. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall have the same lien priority, and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes; provided, however, that the City Council may provide for other appropriate methods of collection by resolution(s) of the City Council. The Finance Director of the City is hereby authorized and directed to provide all necessary information to the auditor/tax collector of the County of San Luis Obispo in order to effect proper billing and collection of the special tax, so that the special tax shall be included on the secured property tax roll of the County of San Luis Obispo for Fiscal Year 2026-27 and for each fiscal year thereafter until no longer required to pay for the Services or until otherwise terminated by the City.

SECTION 7. If for any reason any portion of this Ordinance is found to be invalid, or if the special tax is found inapplicable to any particular parcel within the District, including the Annexation Territory, by a court of competent jurisdiction, the balance of this Ordinance and the application of the special tax to the remaining parcels within the District, including the Annexation Territory, shall not be affected.

SECTION 8. A summary of this ordinance, approved by the City Attorney, together with the ayes and noes, shall be published twice: at least five days prior to its final passage in the New Times, a newspaper published and circulated in the City of

Atascadero, and; before the expiration of fifteen (15) days after its final passage, in the New Times, a newspaper published and circulated in the City of Atascadero. A copy of the full text of this ordinance shall be on file in the City Clerk's Office on and after the date following introduction and passage and shall be available to any interested member of the public.

SECTION 9. This Ordinance shall take effect 30 days from the date of final passage.

INTRODUCED at a regular meeting of the City Council held on July 22, 2025, and **PASSED** and **ADOPTED** by the City Council of the City of Atascadero, State of California, on August 12, 2025, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ATASCADERO

Charles Bourbeau, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

David Fleishman, City Attorney



ATASCADERO FINANCING AUTHORITY

BOARD OF DIRECTORS STAFF REPORT

Item E4

Department: Administrative
Services
Date: 8/12/25
Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER

FROM: JERI RANGEL, DIRECTOR OF ADMINISTRATIVE SERVICES

PREPARED BY: JERI RANGEL, DIRECTOR OF ADMINISTRATIVE SERVICES

SUBJECT: Resolution of the Board of Directors of the Atascadero Financing Authority Providing for the Issuance of Federally Tax-Exempt Lease Revenue Bonds to Finance the City of Atascadero Public Safety Facilities Project and Approving Certain Acts in Connection Therewith

RECOMMENDATION:

Board approve the Resolution Providing for the Issuance of Lease Revenue Bonds and reimbursement of certain City expenditures from tax-exempt bond proceeds.

DISCUSSION:

BACKGROUND

The Financing Authority expects to issue Lease Revenue Bonds (Public Safety Facilities Project) (the "Obligations") in 2025 to finance certain costs of the demolition of Fire Station No. 1, the design and reconstruction of Fire Station No. 1, the design and renovation of Fire Station No. 2, and the design and renovation of the Police Department headquarters building (collectively, the "Project"). The City may elect to advance certain of its own funds toward the Project. The City will advance funds on the understanding that it can be reimbursed for amounts expended on the Project from the subsequent sale of the Obligations. The Internal Revenue Code has certain requirements that need to be satisfied in order for a public agency to reimburse itself for costs incurred for capital projects in advance of the sale of tax exempt Obligations. In order to qualify the City for reimbursement of such costs from the proceeds of the execution and delivery of the Obligations, the Financing Authority Board must adopt a resolution which satisfies all of the requirements of the Internal Revenue Code within 60 days of the date on which the expenditures have been made.

The Financing Authority's bond counsel has prepared the attached resolution which complies with applicable requirements of the Internal Revenue Code and allows the Financing Authority to reimburse the City for any advanced Project costs from the proceeds of the sale of the Obligations. The adoption of this resolution does not obligate the Financing Authority or the City to ever advance funds toward the Project. The adoption of this resolution preserves the option for the Board to decide at a subsequent date whether or not it would be in the best interests of the Financing Authority or the City to allocate a portion of any proceeds of the sale of the Obligations towards the reimbursement of the monies the City might spend on the Project.

There is a reference in this resolution to \$30,000,000 as the reasonably expected maximum principal amount of the Obligations. The Internal Revenue Code obligates this resolution to include an estimated size of the borrowing from which the reimbursement will occur. The Financing Authority is not required to maintain this \$30,000,000 amount. It is included to satisfy a legal requirement and constitutes only a rough estimate of the likely size of the Obligations that the Financing Authority Board may consider. If the Board were to sell a smaller borrowing, such decision would not adversely affect its ability to use a portion of the proceeds of the Obligations to reimburse the City or the Parking Authority for these costs.

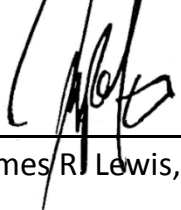
ENVIRONMENTAL REVIEW

The adoption of the attached Resolution is not a "Project" under the California Environmental Act (CEQA) as this action will not cause any significant impact on the environment.

FISCAL IMPACT:

None. Adoption of the attached Resolution does not commit the City or the Financing Authority to undertake any financing or project.

REVIEWED AND APPROVED FOR ATASCADERO FINANCING AUTHORITY AGENDA



James R. Lewis, City Manager

ATTACHMENT:

1. **Draft Resolution** – A Resolution of the Board of Directors of the Atascadero Financing Authority Providing for the Issuance of Federally Tax-Exempt Lease Revenue Bonds to Finance the City of Atascadero Public Safety Facilities Project and Approving Certain Acts in Connection Therewith

DRAFT RESOLUTION

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ATASCADERO FINANCING AUTHORITY PROVIDING FOR THE ISSUANCE OF FEDERALLY TAX-EXEMPT LEASE REVENUE BONDS TO FINANCE THE CITY OF ATASCADERO PUBLIC SAFETY FACILITIES PROJECT AND APPROVING CERTAIN ACTS IN CONNECTION THEREWITH

WHEREAS, the City of Atascadero (the “City”), a municipal corporation and general law city of the State of California, desires to finance certain costs of the demolition of Fire Station No. 1, the design and reconstruction of Fire Station No. 1, the design and renovation of Fire Station No. 2, and the design and renovation of the Police Department headquarters building (collectively, the “Project”); and

WHEREAS, the City has requested that the Atascadero Financing Authority (the “Authority”) assist in the financing of the Project by issuing lease revenue bonds in the reasonably expected maximum principal amount of \$30,000,000 (the “Bonds”); and

WHEREAS, the interest on the Bonds will be excluded from gross income for federal income tax purposes; and

WHEREAS, prior to the issuance of the Bonds the City and Authority desire to incur certain expenditures with respect to the Project from available monies of the City which expenditures are desired to be reimbursed by the Authority from a portion of the proceeds of the sale of the Bonds; and

WHEREAS, prior to and as a condition to issuance of the Bonds, the City Council of the City (the “City Council”) and the Board of Directors of the Authority (the “Board”) must authorize the issuance of the Bonds at a future public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Atascadero Financing Authority:

SECTION 1. Recitals. All the recitals in this Resolution are true and correct and this Board so finds, determines and represents.

SECTION 2. Reimbursement. The Authority hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Bonds with proceeds of the Bonds. The Project is described in Exhibit A attached hereto.

(a) The reasonably expected maximum principal amount of the Bonds is \$30,000,000.

(b) This resolution is being adopted on or prior to the date (the “Expenditures Date or Dates”) that the Authority will expend monies for the portion of the Project costs to be reimbursed from proceeds of the Bonds.

(c) Except as described below, the expected date of issue of the Bonds will be within 18 months of the later of the Expenditure Date or Dates and the date the Project is placed in service; provided, the reimbursement may not be made more than three years after the original expenditure is paid. For Bonds subject to the small issuer exception of Section 148(f)(4)(D) of the Internal Revenue Code, the “eighteen-month limit” of the previous sentence is changed to “three years” and the limitation of the previous sentence beginning with “; provided,” is not applicable.

(d) Proceeds of the Bonds to be used to reimburse for Project costs are not expected to be used, within one year of reimbursement, directly or indirectly to pay debt service with respect to any Bond (other than to pay current debt service coming due within the next succeeding one year period on any tax exempt Bond of the Authority (other than the Bonds)) or to be held as a reasonably required reserve or replacement fund with respect to an Bond of the Authority or any entity related in any manner to the Authority, or to reimburse any expenditure that was originally paid with the proceeds of any Bond, or to replace funds that are or will be used in such manner.

(e) This resolution is consistent with the budgetary and financial circumstances of the Authority, as of the date hereof. No monies from sources other than the Bond issue are, or are reasonably expected to be reserved, allocated on a long term basis, or otherwise set aside by the Authority (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board is not aware of the previous adoption of official intents by the Authority that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax exempt Bonds have not been issued.

(f) The limitations described in Section 2(c) and Section 2(d) do not apply to (a) costs of issuance of the Bonds, (b) an amount not in excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the Bonds, or (c) any preliminary expenditures, such as architectural, engineering, surveying, soil testing, and similar costs other than land acquisition, site preparation, and similar costs incident to commencement of construction, not in excess of twenty percent (20%) of the aggregate issue price of the Bonds that finances the Project for which the preliminary expenditures were incurred.

(g) This resolution is adopted as official action of the Authority in order to comply with Treasury Regulation § 1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Authority expenditures incurred prior to the date of issue of the Bonds, is part of the Authority’s official proceedings, and will be available for inspection by the general public at the main administrative office of the Authority.

SECTION 3. Effectiveness. This resolution shall take effect immediately.

PASSED AND ADOPTED at a regular meeting of the Atascadero Financing Authority held on the 12th day of August, 2025.

On motion by Director _____ and seconded by Director _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN

ATASCADERO FINANCING AUTHORITY

Charles Bourbeau, Chair

ATTEST:

Lara K. Christensen
Secretary

EXHIBIT A

DESCRIPTION OF PROJECT

Design, acquisition, construction and/or installation of certain public capital improvements to be located in the City, including some or all of the following: the demolition of Fire Station No. 1, the design and reconstruction of Fire Station No. 1, the design and renovation of Fire Station No. 2, and the design and renovation of the Police Department headquarters building.



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item H1

Department: Fire
Date: 8/12/25
Placement: Public Hearing

TO: JAMES R. LEWIS, CITY MANAGER
FROM: CASEY BRYSON, FIRE CHIEF
PREPARED BY: CASEY BRYSON, FIRE CHIEF

SUBJECT: Confirming Cost of Weed / Vegetative Growth Abatement

RECOMMENDATION:

Council adopt the Draft Resolution, confirming the cost of vegetative growth (weeds) and/or refuse (rubbish) abatement.

DISCUSSION:

On April 8, 2025, Council adopted Resolution No. 2025-004, declaring vegetative growth and/or refuse a public nuisance, and authorizing the Fire Chief to proceed with the abatement process. On April 26, 2025, notices were mailed to property owners, informing them of the City's abatement requirements.

A total of 44 parcels were abated by the City this year. Our goal is to have zero parcels needing the City's mowing services. A review of the table below shows the results of our efforts over the last five years:

Year	Number of Parcels Abated by the City
2021	53
2022	39
2023	24
2024	23
2025	44

The initial weed inspection was conducted in the month of March and the list of parcels determined to be an existing, future or "potential" hazard was posted in the City Clerk's Office and at Atascadero Fire & Emergency Services, Fire Station 1. On May 13, 2025, a public hearing was held to hear objections to the vegetative growth and refuse abatement. A final inspection

was conducted in June and an itemized list of those properties with abatement assessments were posted with the City Clerk and at Fire Station 1 on July 25, 2025.

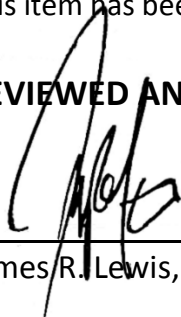
FISCAL IMPACT:

The City will receive approximately \$106,673.58 from the 2025/2026 property tax rolls in weed abatement/refuse abatement assessments.

REVIEWED BY OTHERS:

This item has been reviewed by the Administrative Services Director.

REVIEWED AND APPROVED FOR COUNCIL AGENDA



James R. Lewis, City Manager

ATTACHMENTS:

1. Draft Resolution
2. Abatement Assessments County Tax Roll 25/26

DRAFT RESOLUTION

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ATASCADERO, CALIFORNIA, CONFIRMING THE COST OF
VEGETATIVE GROWTH/REFUSE ABATEMENT**

WHEREAS, the Government Code of the State of California, Section 39501, et seq., provides that cities may declare vegetative growth (weeds) and refuse (rubbish) a public nuisance for the purpose of vegetative growth (weeds) and refuse (rubbish) abatement; and

WHEREAS, on April 8, 2025, the City declared as nuisances vegetative growth (weeds) and refuse (rubbish) within the City; and

WHEREAS, Atascadero Fire & Emergency Services did abate said nuisances within the provisions of the Government Code, Section 39501, et seq.; and

WHEREAS, the cost of the work of abatement, plus the administrative fee, as shown on the Preliminary Special Tax Listing for 2025/2026 Tax Roll was submitted in accordance with Government Code Section 39574; and

WHEREAS, the Council of the City of Atascadero received the cost report and held a hearing to receive objections of any property owners liable to be assessed for the work of abatement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Atascadero

SECTION 1. The report of abatement costs, attached hereto, is confirmed as presented, and the charges therein are hereby incorporated by reference.

SECTION 2. The costs of abatement constitute a special assessment against the described parcels and shall be a lien on the property in accordance with Government Code Section 39577.

SECTION 3. The City Clerk is hereby directed to transmit to the proper officials of the County, a certified copy of this Resolution and the report for filing and placement on the property tax rolls.

On motion by Council Member _____ and seconded by Council Member _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ATASCADERO

Charles Borbeau, Mayor

ATTEST:

Lara K. Christensen, City Clerk

Abatement Date	APN	Contractor Cost	Admin Fee	Total Cost of Abatement	County Fee	Total Assessed
Book 28						
6/26/2025	028-292-013	\$ 369.26	\$ 903.97	\$ 1,273.24	\$ 2.00	\$ 1,275.24
7/8/2025	028-371-002	\$ 246.17	\$ 699.64	\$ 945.82	\$ 2.00	\$ 947.82
	Total (Book 28)	\$ 615.43	\$ 1,603.61	\$ 2,219.06	\$ 4.00	\$ 2,223.06
Book 30						
6/16/2025	030-061-051	\$ 984.68	\$ 1,925.57	\$ 2,910.26	\$ 2.00	\$ 2,912.26
7/8/2025	030-413-001	\$ 123.09	\$ 495.33	\$ 618.42	\$ 2.00	\$ 620.42
6/20/2025	030-491-021	\$ 1,631.52	\$ 2,999.32	\$ 4,630.84	\$ 2.00	\$ 4,632.84
6/20/2025	030-491-023	\$ 718.43	\$ 1,483.59	\$ 2,202.02	\$ 2.00	\$ 2,204.02
7/1/2025	030-501-003	\$ 492.34	\$ 1,108.28	\$ 1,600.62	\$ 2.00	\$ 1,602.62
	Total (Book 30)	\$ 3,950.06	\$ 8,012.10	\$ 11,962.16	\$ 10.00	\$ 11,972.16
Book 31						
7/1/2025	031-112-005	\$ 861.60	\$ 1,721.26	\$ 2,582.86	\$ 2.00	\$ 2,584.86
7/1/2025	031-114-001	\$ 369.26	\$ 903.98	\$ 1,273.24	\$ 2.00	\$ 1,275.24
7/1/2025	031-114-004	\$ 246.17	\$ 699.65	\$ 945.82	\$ 2.00	\$ 947.82
6/20/2025	031-183-042	\$ 492.34	\$ 1,108.28	\$ 1,600.62	\$ 2.00	\$ 1,602.62
6/20/2025	031-183-043	\$ 369.26	\$ 903.98	\$ 1,273.24	\$ 2.00	\$ 1,275.24
	Total (Book 31)	\$ 2,338.63	\$ 5,337.16	\$ 7,675.78	\$ 10.00	\$ 7,685.78
Book 45						
6/23/2025	045-332-003	\$ 1,016.10	\$ 1,977.74	\$ 2,993.84	\$ 2.00	\$ 2,995.84
6/24/2025	045-332-004	\$ 1,016.10	\$ 1,977.74	\$ 2,993.84	\$ 2.00	\$ 2,995.84
6/23/2025	045-332-005	\$ 1,365.27	\$ 2,557.36	\$ 3,922.64	\$ 2.00	\$ 3,924.64
	Total (Book 45)	\$ 3,397.47	\$ 6,512.83	\$ 9,910.32	\$ 6.00	\$ 9,916.32
Book 49						
6/10/2025	049-092-047	\$ 1,230.85	\$ 2,334.21	\$ 3,565.06	\$ 2.00	\$ 3,567.06
6/10/2025	049-096-006	\$ 123.09	\$ 495.33	\$ 618.42	\$ 2.00	\$ 620.42
6/25/2025	049-101-015	\$ 1,230.85	\$ 2,334.21	\$ 3,565.06	\$ 2.00	\$ 3,567.06
6/27/2025	049-112-002	\$ 184.63	\$ 597.49	\$ 782.12	\$ 2.00	\$ 784.12
6/27/2025	049-112-018	\$ 184.63	\$ 597.49	\$ 782.12	\$ 2.00	\$ 784.12
6/24/2025	049-112-019	\$ 553.89	\$ 1,210.47	\$ 1,764.36	\$ 2.00	\$ 1,766.36
6/27/2025	049-112-022	\$ 184.63	\$ 597.49	\$ 782.12	\$ 2.00	\$ 784.12
6/27/2025	049-112-036	\$ 184.63	\$ 597.49	\$ 782.12	\$ 2.00	\$ 784.12
6/27/2025	049-112-040	\$ 184.63	\$ 597.49	\$ 782.12	\$ 2.00	\$ 784.12
7/2/2025	049-132-025	\$ 1,600.11	\$ 2,947.19	\$ 4,547.30	\$ 2.00	\$ 4,549.30
6/6/2025	049-133-031	\$ 1,969.36	\$ 3,560.14	\$ 5,529.50	\$ 2.00	\$ 5,531.50
6/12/2025	049-142-008	\$ 861.60	\$ 1,721.26	\$ 2,582.86	\$ 2.00	\$ 2,584.86
6/26/2025	049-151-005	\$ 1,107.77	\$ 2,129.91	\$ 3,237.68	\$ 2.00	\$ 3,239.68
6/26/2025	049-151-036	\$ 123.09	\$ 495.33	\$ 618.42	\$ 2.00	\$ 620.42
6/26/2025	049-151-037	\$ 246.17	\$ 699.65	\$ 945.82	\$ 2.00	\$ 947.82
6/27/2025	049-151-040	\$ 184.63	\$ 597.49	\$ 782.12	\$ 2.00	\$ 784.12
6/26/2025	049-151-041	\$ 246.17	\$ 699.65	\$ 945.82	\$ 2.00	\$ 947.82
6/24/2025	049-201-014	\$ 103.00	\$ 461.98	\$ 564.98	\$ 2.00	\$ 566.98
6/25/2025	049-221-063	\$ 861.60	\$ 1,721.26	\$ 2,582.86	\$ 2.00	\$ 2,584.86
	Total (Book 49)	\$ 11,365.33	\$ 24,395.50	\$ 35,760.86	\$ 38.00	\$ 35,798.86
Book 50						
6/9/2025	050-081-001	\$ 1,969.36	\$ 3,560.14	\$ 5,529.50	\$ 2.00	\$ 5,531.50
7/10/2025	050-121-017	\$ 61.55	\$ 393.17	\$ 454.72	\$ 2.00	\$ 456.72
6/13/2025	050-231-005	\$ 1,559.94	\$ 2,880.50	\$ 4,440.44	\$ 2.00	\$ 4,442.44
	Total (Book 50)	\$ 3,590.85	\$ 6,833.81	\$ 10,424.66	\$ 6.00	\$ 10,430.66
Book 54						
7/10/2025	054-011-020	\$ 800.09	\$ 1,619.15	\$ 2,419.24	\$ 2.00	\$ 2,421.24

6/12/2025	054-013-013	\$ 492.34	\$ 1,108.28	\$ 1,600.62	\$ 2.00	\$ 1,602.62
6/11/2025	054-043-007	\$ 2,584.79	\$ 4,581.75	\$ 7,166.54	\$ 2.00	\$ 7,168.54
	Total (Book 54)	\$ 3,877.22	\$ 7,309.19	\$ 11,186.40	\$ 6.00	\$ 11,192.40
Book 55						
6/30/2025	055-161-032	\$ 1,723.19	\$ 3,151.51	\$ 4,874.70	\$ 2.00	\$ 4,876.70
6/19/2025	055-191-003	\$ 1,969.36	\$ 3,560.14	\$ 5,529.50	\$ 2.00	\$ 5,531.50
	Total (Book 55)	\$ 3,692.55	\$ 6,711.65	\$ 10,404.20	\$ 4.00	\$ 10,408.20
Book 56						
6/24/2025	056-381-009	\$ 738.51	\$ 1,516.93	\$ 2,255.44	\$ 2.00	\$ 2,257.44
7/9/2025	056-402-015	\$ 1,723.19	\$ 3,151.50	\$ 4,874.70	\$ 2.00	\$ 4,876.70
	Total (Book 56)	\$ 2,461.70	\$ 4,668.43	\$ 7,130.14	\$ 4.00	\$ 7,134.14
	Grand Total	\$ 35,289.24	\$ 71,384.26	\$ 106,673.58	\$ 88.00	\$ 106,761.58



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item I1

Department: Fire
Date: 8/12/25
Placement: Management Report

TO: JAMES R. LEWIS, CITY MANAGER
FROM: CASEY BRYSON, FIRE CHIEF
PREPARED BY: CASEY BRYSON, FIRE CHIEF
SUBJECT: After Action Report – Llano Fire

RECOMMENDATION:

Council receive an oral report on the Llano Fire.

DISCUSSION:

On June 28, 2025, a vegetation fire started in the back yard of a residence at 6705 Llano Road. Forward progress of the fire was stopped in about 2 hours, however before then, it burned approximately 20 acres and came within feet of 7 homes. No homes were damaged and more importantly, there were no injuries to civilians or first responders. Multiple city departments and staff participated, as well as fire personnel from throughout the County. This incident was the largest wildland fire to occur within the City limits in decades. It was complex due to the location and adjacent road system. It also tested the City's evacuation planning and notification systems. Ultimately, it was a successful response by all City staff. As with any successful incident, opportunities for improvement are always identified.

Atascadero Fire & Emergency Services has a policy to complete an "After Action Report" (AAR) for any significant or out of the ordinary incident. The purpose is to identify any strengths and weaknesses within the Department with the overall goal of continuous improvement of emergency scene operations, fireground safety and protection of the community. Depending on the complexity of the incident, an AAR may be informal, conducted verbally by a single engine company or it may also be formal, with input from all responding departments or agencies. A Post Incident Questionnaire was distributed to those individuals and a complete AAR document is in draft form. This staff report is intended to summarize the AAR and give a high-level overview of the document.

Incident Overview

On Saturday, June 28, at 1344 hours, a first alarm was dispatched for a reported vegetation fire at 6705 Llano Road. This was determined to be in the Mutual Threat Zone (MTZ), which meant the County would respond to the fire as if it was their jurisdiction and handled all communications. Cal

Fire/County Fire was advised and the fire was dispatched on their frequencies as a high wildland response, meaning the highest standard number of fire resources.

The weather was approximately 75 degrees with a relative humidity of 54% and winds out of the west/north/west at 6-8 miles per hour. Responding units from Atascadero were Engine 7565, Engine 7564 and Chief 7500. Responding units from Cal Fire, Templeton and Paso Robles were as follows: Air Attack 17V, Battalion 3415, Dozer 3441, Dozer 3442, Cuesta Crews 4 and 5, Engine 30, Engine 7160, Engine 8163, Engine 3460, Engine 3469, and Engine 4684.

Atascadero Engine 7565 arrived on scene and assumed Llano Incident Command (IC). The initial report on conditions was 1 to 1.5 acres in grass, moving uphill at a moderate rate of spread with a light wind and structures immediately threatened. IC continued the full wildland response. Engine 7565 crew began a progressive hoselay on the left flank while evacuating residents who were attempting to suppress the fire by throwing buckets of pool water on the grass and vegetation.

Within minutes, AA 17V assumed Llano Air Attack and advised to clear the line for a tanker drop on the left flank. Engine 7565 Captain (IC) returned to the driveway where he met with Chief 7500 to assist with commanding the incident. They set up the Incident Command Post (ICP) at Chief 7500's vehicle. Air attack reported 2-3 acres with multiple structures threatened. A slope reversal was noted as the heel of the fire backed to the bottom of the drainage and began making runs to the east toward Corriente Road.

Engine 7564 advised they had driven Balboa Road to Enchanto Road on the west side and had been guided into a residence at 9825 Enchanto by talking with Air Attack. Engine 7160 arrived and was given direction to support Dozer 3442 and the hoselay on the right flank.

After making the initial assignments, Chief 7500 assisted Captain 7565 with directing the placement of additional responding units. The fire included three divisions, named A (Alpha), M (Mike) and Z (Zulu). A unified command was established with Atascadero Police Department who assisted with evacuations of Llano, Enchanto and Corriente Roads.

Communication efforts were coordinated between Atascadero Fire, Atascadero Dispatch, County Office of Emergency Services, and the Sheriff's Department for fire and evacuation notifications. Evacuation notifications were made via Wireless Emergency Alert (WEA), Reverse 911, and social media postings. WEA and Reverse 911 notifications were delivered within 20 minutes of the request by Atascadero Fire and Dispatch, consistent with County procedures. WEA notifications were delivered to cell phones in and around ATA-002. Reverse 911 calls/texts were placed to all home phones within a radius of ATA-002 and to cell phones registered for Reverse 911. Social media postings were done on the Fire Department's Facebook page and shared to the City's, Recreation's and PD's Facebook pages as well. CalFire also put out social media postings.

An additional five engines were requested to the initial response approximately one hour after initial dispatch. The incident total response included five Chief Officers, one Air Attack, four fixed

wing aircraft, 2 helicopters, 2 dozers, 3 hand crews, 15 fire engines, 1 Public Information Officer and one utility with 3 personnel. Air tankers made 9 retardant drops and the helicopters made numerous water drops.

The fire was declared contained at 1602 with an estimated four additional hours for extensive mop-up and commitment time of resources. No life or property loss was reported. There were no injuries to report. The final area burned was approximately 20 acres. Atascadero Fire continued to mop-up and patrol until June 30th at 1700 hours when the fire was declared 100% controlled.

The fire cause was determined to be accidental after homeowners attempted to light a gas BBQ with a burning piece of paper. The burning paper blew out of the BBQ and into the dry grass, starting the fire.

List of Resources and Assignments:

Agency	Unit Identifier	Staffing	Assignment
ATA	Engine 7565	4	IC and Division A
ATA	Engine 7564	4	Division M
ATA	Chief 7500	1	Deputy IC
ATA	Battalion 7510	1	Safety – Lookout – Intel
ATA	Battalion 7520	1	Safety - Lookout - Intel
ATA	Engine 7591	1	Division Z
ATA	Engine 7592	2	Staging Area Manager
FIV	Chief 6600	1	Assist IC
SLU	Air Attack 17V	1	Air resource coordination
SLU	Air Tanker 74	1	Retardant drops
SLU	Air Tanker 75	1	Retardant drops
SLU	Air Tanker 105	1	Retardant drops
SLU	Helicopter Tanker 95B	1	Water drops
SLU	Air Tanker 40	1	Retardant drops
SLU	Battalion 3415	1	Division Z
SLU	Engine 3469	4	Division Z
SLU	Engine 3460	4	Division Z
SLU	Engine 30	3	Division Z
SLU	Engine 40	3	Division M
SLU	Engine 50	3	Division M
BEU	Engine 4684	4	Division Z
TEM	Engine 7160	3	Division A
PRF	Engine 8163	3	Division Z
MRB	Engine 5371	3	Division M
SLO	Engine 6	3	Division M
CUE	Cuesta Crew 4	20	Division A/M
CUE	Cuesta Crew 5	20	Division Z/M
SLU	Dozer 3442	1	Division Z/M

SLU	Dozer 3441	1	Division A/M
SLU	Utility 3454	3	Division A
SLU	PIO 34A	1	Incident Command Post
LPF	Helicopter 528	4	Water drops
SLU	Engine 16	4	Division M

Incident Timeline:

Time	Event
1344	Incident dispatch, determined to be in Mutual Threat Zone, transferred the San Luis ECC
1356	Arrival of Engine 7565, established Incident Command and gave Report on Conditions
1357	Air Attack 17V assumes Llano Air Attack and directs immediate tanker drops
1359	Arrival of Engine 7564, directed to Enchanto for structure protection of first residence
1359	TEM 7160 and Dozer 3442 assigned to right flank, Division Z
1400	Chief 7500 at scene, sets up Command Post in driveway
1400	Air Attack reports fire size of 15 acres
1408	Air Attack requests 2 additional Large Air Tankers
1413	Spot fire at 9000 Corriente with 100 y/o citizen needing evacuation assistance
1442	7500 places phone call to County OES advising of evacuations in progress
1442	IC requests 5 additional engines, any type, immediate need
1445	7500 places phone call to County OES to order mandatory evacuation for ATA-002
1458	7500 discusses assistance from EOC with City Manager
1505	WEA sent: <i>ATA-002, Evacuation NOW, Residence near Llano need to evacuate</i>
1512	7500 places phone call to County OES to establish CPCC as Evacuation center
1525	Reverse 911 request sent from APD Dispatch to County Sheriff's Office – ½ mile radius from Llano
1526	SO advises they received the request, will be sending
1543	Reverse 911 sent
1536	Air Attack reports the fire holding at 21 acres with dozer lines
1602	Forward progress stopped
1609	7500 places call to County OES to cancel evacuation orders
1637	WEA sent: <i>ATA-002 Evac Order Cancelled – Residents near Llano Road can safely return to the area</i>

Successes:

- Fire was stopped in a short amount of time without damage to homes, equipment or any injuries
- Evacuations and notifications were made in Zone ATA-002 - debriefed with County OES and notifications were made in a timely manner consistent with County procedures
- An Evacuation center was set up at the Colony Park Community Center and sheltered 15+ residents with animals
- County OES sent the WEA within 14 minutes of request, received within 20 minutes
- APD completed successful door to door evacuations with use of the "Hi-Lo, Time-to-Go" sirens

- Aircraft, dozers, engines and handcrews were on scene quickly and were extremely critical to controlling the fire
- Homeowners in the area prepared good defensible space through weed abatement, drastically slowing the fire spread
- Public works anticipated the need for road closures and engaged early
- Discussion with City Manager and Assistant City Manager led to initial steps of opening the EOC

Challenges:

- The volume of radio traffic on up to 6 radio channels was overwhelming and led to missed communications and resource requests
- Cell service was poor to non-existent in the area of the ICP, further leading to difficulty in communication and the operation of the Tablet Command CAD/mapping program
- Access to all areas of the fire due to dead-end roads (Corriente and Llano) and dirt roads (Balboa)
- Providing up to date information to EOC/City Manager as the incident progressed

Opportunities For Improvement:

- A wildfire preparedness/evacuation planning mailer was mailed to every address in the City in early June, however ongoing education for registration of evacuation notifications and process for receipt of notifications is necessary
- Consider a redundant data plan or other alternative for cellular devices
- Consider activating the EOC earlier for coordination and communication between the field, EOC staff and Evacuation Center staff
- Consider radios or other options for the Command Post to stay in communication with EOC staff
- Continue ongoing evacuation training for Fire and Police staff and County OES
- Continue ongoing EOC activation and initial actions training for City staff
- Develop procedures for city facilities to be established as evacuation centers in coordination with Red Cross

This fire had the potential to be much larger. Through weed abatement, good defensible space and a timely response from our Fire partner agencies throughout the county, this fire was kept to limited size and minimal damage. City staff from all departments coordinated well and responded with excellent result.

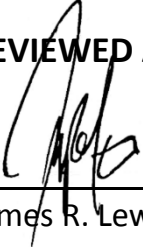
FISCAL IMPACT:

None.

REVIEWED BY OTHERS:

This item has been reviewed by the Assistant City Manager.

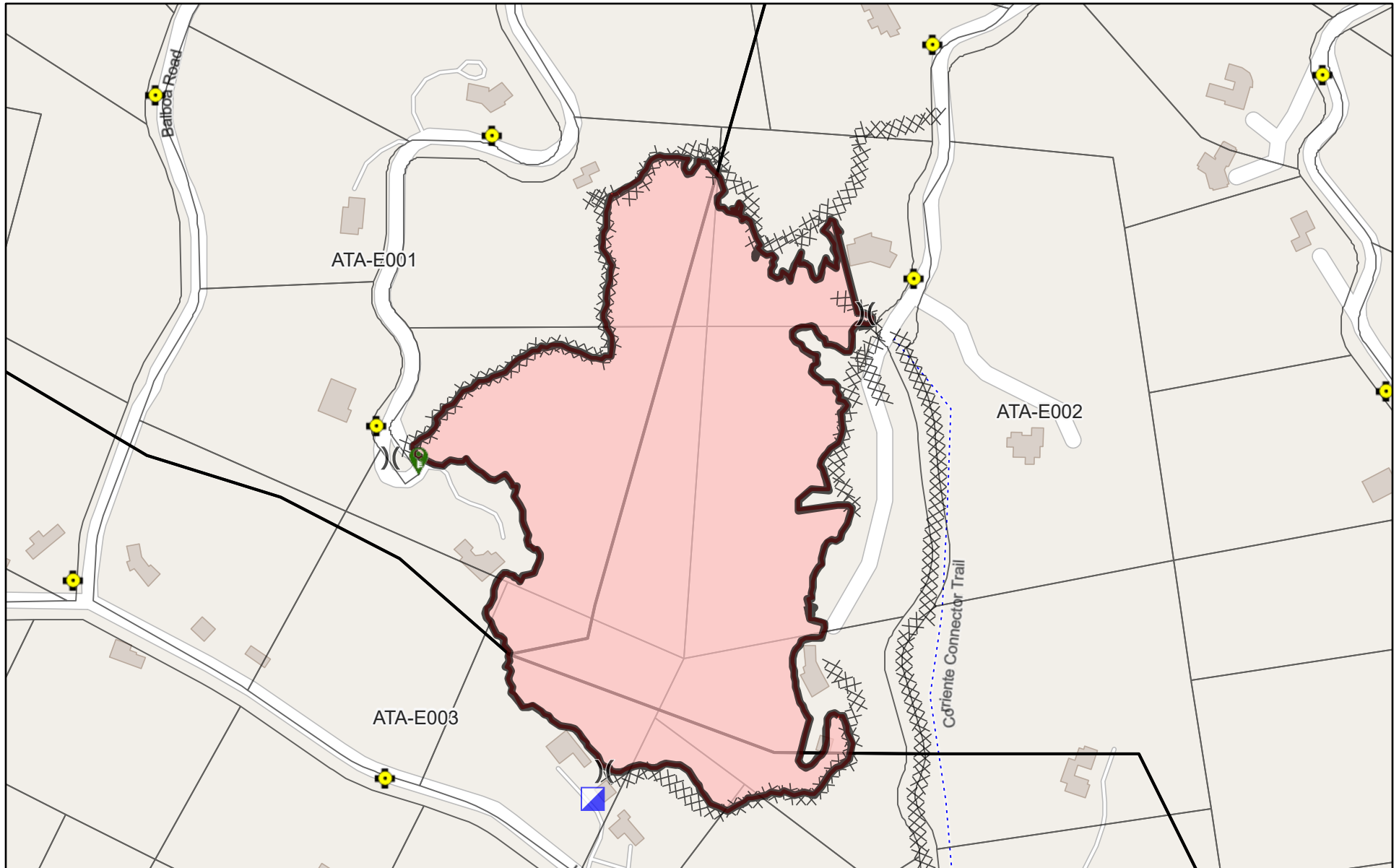
REVIEWED AND APPROVED FOR COUNCIL AGENDA



James R. Lewis, City Manager

ATTACHMENT(S):

1. Llano Fire Map
2. Letters from Llano area neighbors and the community



7/21/2025

Hydrants Fire Access Locations



CITY



Keys & Codes

Point Incidents



Incident Command Post



Division Break

Line Incidents



Contained Fire Edge



Completed Dozer Line

Polygon Incidents

Wildfire Perimeter

Parcels

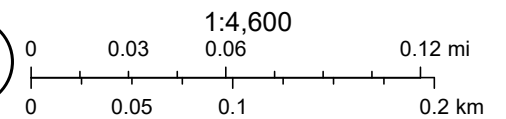
Null



Evacuation Zones



City Limits



Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri
Community Maps contributors, Map layer by Esri

June 29, 2025

To all Atascadero Firefighters,

We can all see from watching TV how hard-working, well trained, brave, and dedicated you firefighters are, but I have witnessed so much more.

I have seen through my grandson, Zach, the years of sacrificing time with family, working beyond endurance in extreme conditions to save property and lives, running toward danger so that the rest of us can flee, and so much more. You see humanity and suffering at its worst and still find ways to see joy in life.

When my husband had Alzheimer's, you came to our house seven times to help when I could not lift him alone. You always cared so much for him and spoke such kind words to me, even when it was 3 a.m. and you had been on call-after-call all night.

Yesterday my home was in the evacuation area for the Llano fire. As we were packing up our to go bags, I felt calm and assured that you would do everything you possibly could to make sure my property was saved. I also knew that if things did not go well, it could not be done.

Thank you for saving our neighborhood and for the work you do every day for all of us.

Sincerely,

A black rectangular redaction box covering the signature of the letter.

July 2, 2025

City of Atascadero
Fire and Emergency Services
6500 Palma Avenue
Atascadero, CA 93422

Attn: Casey Bryson, Fire Chief

Dear Chief Bryson:

We are writing to express our appreciation for the hard and dangerous work performed by your crews on June 28, 2025, in controlling the wild fire near Llano and Corriente Roads. By their courageous efforts our homes were saved and damage to our properties was kept to a minimum.

In all of our dealings with individuals from your department, we found them to be very professional, polite and helpful. They went out of their way to minimize impacts to our homes and yards in carrying out their work; they even cleaned the fire retardant off our cars and windows. Some stayed all night to make sure that no embers reignited, which gave us great peace of mind, and they have been checking back with us frequently over the past three days to keep us updated on their work. We are deeply grateful and impressed with our local fire department!

We will send a similar letter of thanks to Cal Fire since we saw their crews here also but we would appreciate it if you would forward a copy of our thanks to any other city fire department that you called in to help control the fire.

You should be proud of your crews; they did a great job!

Yours truly,


Jill Olsen


Kent Olsen


Camille Farrington


Mark Courtney


Anna Pecharich

From: George Schriefer [redacted]
Sent: Sunday, June 29, 2025 17:38
To: Kelly Arebalo <karebalo@atascadero.org>
Subject: Santa Ana Road

Hello,

I cannot say enough thank yous for the recent fire fighting efforts and control your department and CalFire provided on the LLano Fire. I was in the effected evacuation area and am quite grateful.

I would like to bring to your attention the fact that there are still residences that are not in compliance with the weed abatement requirement regarding distance from property lines.

There are still areas that owners have failed to remove cut debris/oak tree trimmings and are over two to three years (wood very dry) This is probably not viewable from the street unless you stop and look at side boundaries.

Thanks for your attention to this matter and all that you do.

George Schriefer.
[redacted]

From: Martha Dutcher [redacted]
Sent: Sunday, June 29, 2025 08:02
To: Kelly Arebalo <karebalo@atascadero.org>
Subject: Thank you!

On behalf of our family and neighbors, we would like to thank you for the awesome response to the Llano Fire.

We live on Lomitas, just over the ridge from Llano.

Your quick actions and coordination with other agencies saved countless lives and property.

We are so grateful for the service you provide to our community.

Please pass on our gratitude all the participants of this effort.

Thank you so much!

Martha Dutcher

[Yahoo Mail: Search, Organize, Conquer](#)

From: Mark Bracewell <[REDACTED]>

Sent: Monday, June 30, 2025 09:17

To: Kelly Arebalo <karebalo@atascadero.org>

Subject: Llano Fire

Dear Chief Bryson and all department members and CalFire folks,

I'm writing this just to say thank you for saving our neighborhood.

We were directly downwind, it was pretty scary.

You're all heroes.

Cheers,

Mark Bracewell