



CITY OF ATASCADERO CITY COUNCIL AGENDA

MEETING INFORMATION:

The City Council meeting will be held in the City Council Chambers and in-person attendance will be available at that location.

HOW TO OBSERVE THE MEETING REMOTELY:

To observe remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will be available through the City's website and on the City's YouTube Channel. To observe remotely using the Zoom platform please visit:

https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA

HOW TO SUBMIT PUBLIC COMMENT:

Public comment may be provided in-person.

Written public comments are accepted at cityclerk@atascadero.org. **Comments should identify the Agenda Item Number in the subject line of the email.** Such comments will be forwarded to the City Council and made a part of the administrative record. ***To ensure distribution to the City Council before consideration of an item, please submit comments not later than 12:00 p.m. the day of the meeting.*** All correspondence will be distributed to the City Council, posted on the City's website, and be made part of the official public record of the meeting. ***Please note, comments will not be read into the record.*** Please be aware that communications sent to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under applicable law. Communications will not be edited for redactions and will be printed/posted as submitted.

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS:

California Government Code section 84308 ("Levine Act") requires a party to or participant in a proceeding involving a license, permit, or other entitlement, including all contracts other than competitively bid, labor, or personal employment contracts, to disclose any contribution of more than \$500 that the party or participant (or their agent) has made to a member of the City Council within the prior 12 months. The City Council Member(s) who receive such a contribution are disqualified and not able to participate in the proceedings and are also required to disclose that fact for the official record of the subject proceedings. Disclosures must include the amount of the campaign contribution and identify the recipient City Council Member and may be made either in writing to the City Clerk before the agenda item or by verbal disclosure during consideration. The Levine Act also prohibits, during the proceeding and for 12 months following a final decision, a party to or participant in (or their agent) a proceeding involving a license, permit, or other entitlement, including all contracts other than competitively bid, labor, or personal employment contracts, from making a contribution of more than \$500 to any member of the City Council or anyone running for City Council.

City Council agendas and minutes may be viewed on the City's website:

www.atascadero.org/agendas

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO CITY COUNCIL/ INDUSTRIAL DEVELOPMENT AUTHORITY AGENDA

**Tuesday, July 22, 2025, 6:00 p.m.
City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California**

Pages

A. REGULAR SESSION - CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

Council Member Newsom

C. ROLL CALL

Mayor/Board Chair Bourbeau

Mayor Pro Tem/Board Member Dariz

Council Member/Board Member Funk

Council Member/Board Member Newsom

Council Member/Board Member Peek

D. PRESENTATIONS

1. Employee Recognition

2. Central Coast Community Energy (3CE) Annual Update

E. CONSENT CALENDAR

(All items on the consent calendar are considered routine and non-controversial by City staff and will be acted upon by a single action of the City Council unless otherwise requested by an individual Council Member for separate consideration. Public comment on Consent Calendar items will be invited prior to action on the Calendar.)

1. **City Council Draft Minutes - June 24, 2025, Regular Meeting**

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Recommendation: Council approve the June 24, 2025, City Council Regular Meeting Minutes [City Clerk]

2. **June 2025 Accounts Payable and Payroll**

11

Fiscal Impact: \$2,968,674.86

Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for June 2025. [Administrative Services]

3. **Adoption of Draft Ordinance Amending Title 2, Chapter 14 of the Atascadero Municipal Code to Add Section 2-14.03 to Allow for Electronic and Paperless Filing of FPPC Campaign Disclosure**

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Statements and Statements of Economic Interest

Fiscal Impact: The annual subscription cost for the NetFile electronic filing system is \$4,500 (guaranteed for five years) and is incorporated into the City Clerk's existing budget. The system also provides cost savings through reduced staff time for processing and managing filings.

Recommendation: Council adopt on second reading, by title only, a Draft Ordinance amending the Atascadero Municipal Code Title 2 (Administration) Chapter 14 (Elections) to add Section 2-14.03 "Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest" to allow for the implementation of electronic/paperless filing of several types of FPPC forms, including Forms 460, 470, 496, 497, and 700. [City Clerk]

4. **Santa Lucia Road West Pavement Rehabilitation Project Construction Award** 27
Fiscal Impact: \$3,750,000
Recommendation: Council:
1. Award a construction contract for \$2,811,397 to Souza Construction for the Santa Lucia Road West Pavement Rehabilitation Project (Project No. C2023R02).
2. Authorize the Administrative Services Director to allocate an additional \$150,000 in Local Transportation Fund balance to the project budget for construction contingencies. [Public Works]
5. **Wastewater Dredge Procurement** 33
Fiscal Impact: \$221,090
Recommendation: Council award a contract for \$221,090 to Crisafulli Sludge Removal Systems to purchase a new remote controlled electric dredge. [Public Works]
6. **Joint Exercise of Powers Agreements Between the City of Atascadero and Atascadero Industrial Development Authority to Form the Atascadero Financing Authority** 35
Fiscal Impact: No Significant Impact
Recommendation:
1. Council: Adopt a resolution of the City Council of the City of Atascadero approving, authorizing, and directing the execution of a Joint Exercise of Powers Agreement by and between the City of Atascadero and the Atascadero Industrial Development Authority to form the Atascadero Financing Authority.
2. Board of Directors: Adopt a resolution of the Board of Directors of the Atascadero Industrial Development Authority approving, authorizing, and directing the execution of a Joint Exercise of Powers Agreement by and between the City of Atascadero and the Atascadero Industrial Development Authority to form the Atascadero Financing Authority. [Administrative Services]

F. UPDATES FROM THE CITY MANAGER

(The City Manager will give an oral report on any current issues of concern to the City Council.)

G. COMMUNITY FORUM

(This portion of the meeting is reserved for persons wanting to address the

Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

H. PUBLIC HEARINGS

1. CFD Annexation: Dove Creek Mixed-Use

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Fiscal Impact: Assessments for this annexation are estimated to be \$59,979.38 annually, adjusted each year for inflation.

Recommendation: Council:

1. Conduct the public hearing for the proposed annexation.
2. Adopt Draft Resolution A; authorizing the territory identified in City Council Resolution 2025-032 to be annexed into Community Facilities District No. 2005-1, authorizing the levy of a special tax and submitting the levy of a special tax to qualified electors.
3. Direct the City Clerk to conduct a landowner vote of annexations and collect and count the ballots.
4. Adopt Draft Resolution B, declaring the results of a special annexation landowner election for Annexation No. 26, determining the validity of prior proceedings and directing the recording of an amendment to the notice of special tax lien.
5. Introduce for first reading, by title only, Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 26. [Community Development]

I. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS

(On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Bourbeau

1. City Selection Committee
2. County Mayor's Round Table
3. Integrated Waste Management Authority (IWMA)
4. Central Coast Community Energy (3CE)

Mayor Pro Tem Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. Community Action Partnership of San Luis Obispo (CAPSLO)
4. Visit SLO CAL Advisory Committee

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

4. REACH SLO Advisory Commission

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. League of California Cities – Council Liaison
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Council Member Peek

1. City of Atascadero Finance Committee
2. City/Schools Committee
3. Design Review Committee
4. SLO County Water Resources Advisory Committee (WRAC)

J. INDIVIDUAL DETERMINATION AND / OR ACTION:

(Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

K. ADJOURNMENT



CITY OF ATASCADERO CITY COUNCIL DRAFT MINUTES

**June 24, 2025, 6:00 p.m.
City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California**

A. REGULAR SESSION - CALL TO ORDER 6:01 p.m.

B. PLEDGE OF ALLEGIANCE

Mayor Bourbeau called the meeting to order at 6:01 p.m. and Council Member Funk led the Pledge of Allegiance.

C. ROLL CALL

Present: Council Members Funk, Newsom, Peek, Mayor Pro Tem Dariz, and Mayor Bourbeau

Absent: None

Others Present: None

Staff Present: Deputy City Manager/City Clerk Lara Christensen, Deputy Administrative Services Director Cindy Chavez, City Attorney Dave Fleishman, Community Services and Promotions Director Terrie Banish, Deputy Director of Economic & Community Development Loreli Cappel, Fire Chief Casey Bryson, Police Chief Dan Suttles, Deputy Public Works Director Ryan Hayes, Deputy City Manager – IT Luke Knight, Deputy City Clerk Alyssa Slater, Battalion Chief Dave Van Son, Human Resource Manager Rachel Hunter, Public Works Analyst Ryan Betz, and Zoo Director Dr. Cynthia Stringfield.

D. CONSENT CALENDAR

1. City Council Draft Minutes - June 10, 2025 Regular Meeting

Recommendation: Council approve the June 10, 2025, City Council Regular Meeting minutes. [City Clerk]

2. May 2025 Accounts Payable and Payroll

Fiscal Impact: Total expenditures for all funds is \$5,587,842.40

Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for May 2025 [Administrative Services]

3. Reclassification of Existing Positions

Fiscal Impact: The reclassification of these positions have an estimated cost of \$47,000.00. These changes have been included in the 2025-2027 Budget.

Recommendation: Council:

1. Authorize the City Manager to reclass the position of Deputy City Manager to Assistant City Manager, Lead Maintenance Worker (Parks) to Maintenance Supervisor (Parks), Lead Maintenance Worker (Streets) to Maintenance Supervisor (Streets) and Wastewater Plant Operator II to Wastewater Treatment Plant Lead Operator.
2. Amend the fiscal year 2025-2026 and 2026-2027 monthly salary schedules to add new positions as shown on the staff report.
3. Adopt Draft Resolution for Non-Represented Professional and Management Workers and Confidential Employees; and
4. Authorize the City Manager to execute a Side Letter with the Local 620 Service Employees International Union (SEIU) for the existing Memorandum of Understanding (MOU), dated July 1, 2024, through June 30, 2027; and
5. Authorize the City Manager to approve the Employment Agreement for Lara Christensen to serve as Assistant City Manager. [Human Resources]

Mayor Bourbeau removed Consent Item #D4 for a separate vote.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period for Consent Calendar Items #D1-3.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk

SECOND BY: Peek

1. **Approve Consent Calendar Items #D1-3 (#D3: Resolution No. 2025-053)**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

Passed 5-0

4. Adoption of the 2025 Fire Hazard Severity Zone Map

Fiscal Impact: None

Recommendation: Council adopt on second reading, by title only, a Draft Ordinance adopting the State Fire Marshal's 2025 Local Responsibility Area Fire Hazard Severity Zone Map. [Fire and Emergency Services]

Council Member Peek, and Mayor Bourbeau recused themselves from discussion and voting on Consent Item #D4 due to a potential conflict of interest.

PUBLIC COMMENT:

Mayor Pro Tem Dariz opened the Public Comment period.

The following persons spoke on this item: Geoff Auslen

Mayor Pro Tem Dariz closed the Public Comment period.

MOTION BY: Funk

SECOND BY: Dariz

- 1. Adopt on second reading, by title only, a Ordinance No. 687 adopting the State Fire Marshal's 2025 Local Responsibility Area Fire Hazard Severity Zone Map.**

AYES (3): Newsom, Funk, and Dariz

NOES (0): None

ABSTAIN (2): Peek, Bourbeau

Passed 3-0

E. UPDATES FROM THE CITY MANAGER

Deputy City Manager Christensen gave an update on projects and issues within the City.

F. COMMUNITY FORUM

The following persons spoke: Geoff Auslen

G. PUBLIC HEARINGS

- 1. Adopting Sewer Service Charges to be Added to the 2025-2026 Property Tax Rolls**

Fiscal Impact: The City estimates it will collect approximately \$5,745,280 in sewer service charges for Fiscal Year 2025-26 if Council adopts the Draft Resolution.

Recommendation: Council:

1. Conduct a public hearing to receive verbal testimony regarding the proposed sewer service charges to be levied onto property tax rolls.
2. Adopt Draft Resolution approving sewer service charges to be added to the 2025-2026 property tax rolls. [Public Works]

Public Works Analyst Betz gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

**MOTION BY: Peek
SECOND BY: Funk**

1. **Adopt Resolution 2025-0054, approving sewer service charges to be added to the 2025-2026 property tax rolls.**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

Passed 5-0

H. MANAGEMENT REPORTS

1. **2024 Risk Management Update**

Fiscal Impact: None

Recommendation: Council receive and file the 2023-24 Risk Management update.

Deputy City Manager/City Clerk Christensen and Tim Karcz, CJPIA Regional Manager, gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

Council received and filed the 2023-24 Risk Management Update.

2. **Introduction of Draft Ordinance Amending Title 2, Chapter 14 of the Atascadero Municipal Code to add Section 2-14.03 to Allow for Electronic and Paperless Filing of FPPC Campaign Disclosure Statements and Statements of Economic Interest**

Fiscal Impact: The annual subscription cost for the NetFile electronic filing system is \$4,500 (guaranteed for five years) and is incorporated into the City Clerk's existing budget. The system also provides cost savings

through reduced staff time for processing and managing filings.

Recommendation: Council introduce for first reading, by title only, a Draft Ordinance amending the Atascadero Municipal Code Title 2 (Administration) Chapter 14 (Elections) to add Section 2-14.03 “Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest” to allow for the implementation of electronic/paperless filing of several types of Fair Political Practices Commission (FPPC) forms, including Forms 460, 470, 496, 497, and 700. [City Clerk]

Deputy City Manager/City Clerk Christensen gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Dariz

SECOND BY: Funk

1. **Introduce for first reading, by title only, a Draft Ordinance amending the Atascadero Municipal Code Title 2 (Administration) Chapter 14 (Elections) to add Section 2-14.03 “Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest” to allow for the implementation of electronic/paperless filing of several types of Fair Political Practices Commission (FPPC) forms, including Forms 460, 470, 496, 497, and 700.**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

Passed 5-0

3. Update on Zoo's Rebranding Process and Next Steps

Fiscal Impact: Preparation for the rebranding process is part of both the Zoo's budget and the City's Marketing budget collectively and will result in an estimated expenditure of \$45,000.

Recommendation: Council receive an oral report on the Zoo's Rebranding Initiative update and next steps. [Community Services and Promotions]

Community Services and Promotions Director Banish gave the presentation and she and Deputy City Manager/City Clerk Christensen answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

Atascadero City Council

June 24, 2025

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The following persons spoke on this item: Luke Phillips, Elaine Foote, Dean Young, Don Clickard, Angela Cisneros, Annette, Geoff Auslen, Richelle Rickard, Dr. Steve Robinson, Roger Snoble, Linda Mello, Randy Kenney

Mayor Bourbeau closed the Public Comment period.

Council received an oral report on the Zoo's Rebranding Initiative update and next steps.

I. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Bourbeau

1. County Mayor's Round Table
2. Integrated Waste Management Authority (IWMA)
3. Central Coast Community Energy (3CE)

Mayor Pro Tem Dariz

1. Air Pollution Control District
2. Community Action Partnership of San Luis Obispo (CAPSLO)

Council Member Funk

1. Homeless Services Oversight Council

J. INDIVIDUAL DETERMINATION AND / OR ACTION: None

Mayor Bourbeau noted there will be only one City Council meeting in July, held on July 22 at 6:00 pm.

K. ADJOURNMENT

Mayor Bourbeau adjourned the meeting at 8:02 p.m.

MINUTES PREPARED BY:

Alyssa Slater
Deputy City Clerk

APPROVED:



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item E2

Department: Administrative
Services
Date: 7/22/25
Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER
FROM: JERI RANGEL, DIRECTOR OF ADMINISTRATIVE SERVICES
PREPARED BY: ADRIANA ANGÜIS, ACCOUNTING SPECIALIST
SUBJECT: June 2025 Accounts Payable and Payroll

RECOMMENDATION:

Council approve certified City accounts payable, payroll and payroll vendor checks for June 2025.

DISCUSSION:

Attached for City Council review and approval are the following:

PAYROLL

Dated	6/5/25	Checks # 36324-36333	\$	4,404.42
		Direct Deposits		409,297.85
Dated	6/19/25	Checks # 36334-36340		2,107.51
		Direct Deposits		415,485.32

ACCOUNTS PAYABLE

Dated 6/1/25-6/30/25	Checks # 182000 - 182292 & EFTs 5614-5645	2,137,379.76
TOTAL AMOUNT		\$ 2,968,674.86

FISCAL IMPACT:

Total expenditures for all funds is	\$ 2,968,674.86
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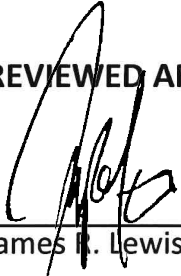
CERTIFICATION:

The undersigned certifies that the attached demands have been released for payment and that funds are available for these demands.



Jeri Rangel
Director of Administrative Services

REVIEWED AND APPROVED FOR COUNCIL AGENDA



James R. Lewis, City Manager

ATTACHMENT:

June 2025 Eden Warrant Register in the amount of

\$ 2,137,379.76

City of Atascadero
Disbursement Listing

7/22/25 | Item E2 | Attachment 1

For the Month of June 2025

Check Number	Check Date	Vendor	Description	Amount
182000	06/02/2025	ANTHEM BLUE CROSS HEALTH	Payroll Vendor Payment	237,082.55
182002	06/02/2025	GIS BENEFITS	Payroll Vendor Payment	17,498.18
182003	06/03/2025	WEX BANK - BUSINESS UNIVERSAL	Accounts Payable Check	14,124.99
182004	06/03/2025	WEX BANK - WEX FLEET UNIVERSAL	Accounts Payable Check	12,379.69
5614	06/06/2025	MCGRIFF INSURANCE SERVICE TRUIST INSURANCE HC	Payroll Vendor Payment	1,105.01
5615	06/06/2025	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	12,897.61
5616	06/06/2025	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	692.30
5617	06/06/2025	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	2,230.00
5618	06/06/2025	SEIU LOCAL 620	Payroll Vendor Payment	958.37
182005	06/06/2025	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,557.51
182006	06/06/2025	IAFF MERP	Payroll Vendor Payment	1,900.00
182007	06/06/2025	MISSIONSQUARE	Payroll Vendor Payment	17,856.24
182008	06/06/2025	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	815.09
5619	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	17,393.87
5620	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	34,390.84
5621	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	2,927.88
5622	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	2,830.30
5623	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	9,532.42
5624	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	11,449.16
5625	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	22,698.66
5626	06/09/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	31,802.75
5627	06/10/2025	RABOBANK, N.A.	Payroll Vendor Payment	73,846.24
5628	06/10/2025	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	22,498.15
5629	06/10/2025	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	4,886.37
182009	06/13/2025	2 MEXICANS, LLC	Accounts Payable Check	826.00
182010	06/13/2025	A & T ARBORISTS & VEGETATION	Accounts Payable Check	8,800.00
182011	06/13/2025	A-1 PEST MANAGEMENT	Accounts Payable Check	199.00
182012	06/13/2025	ACCESS PUBLISHING	Accounts Payable Check	419.00
182013	06/13/2025	AGM CALIFORNIA, INC.	Accounts Payable Check	236.00
182014	06/13/2025	AGP VIDEO, INC.	Accounts Payable Check	2,672.50
182015	06/13/2025	AIRGAS USA, LLC	Accounts Payable Check	412.29
182016	06/13/2025	ALL SIGNS AND GRAPHICS, INC.	Accounts Payable Check	1,573.91
182017	06/13/2025	ARCHITECTURAL DESIGN & SIGNS	Accounts Payable Check	109.00
182018	06/13/2025	KELLY AREBALO	Accounts Payable Check	905.80
182020	06/13/2025	AT&T	Accounts Payable Check	1,672.79
182021	06/13/2025	ATASCADERO HAY & FEED	Accounts Payable Check	1,179.36
182023	06/13/2025	ATASCADERO MUTUAL WATER CO.	Accounts Payable Check	26,830.95
182024	06/13/2025	ATASCADERO MUTUAL WATER CO.	Accounts Payable Check	521.70
182025	06/13/2025	ATASCADERO UNIFIED SCHOOL DIST	Accounts Payable Check	5,235.00
182026	06/13/2025	AVILA TRAFFIC SAFETY	Accounts Payable Check	198.47

City of Atascadero
Disbursement Listing

7/22/25 | Item E2 | Attachment 1

For the Month of June 2025

Check Number	Check Date	Vendor	Description	Amount
182027	06/13/2025	BATTERY SYSTEMS, INC.	Accounts Payable Check	196.89
182028	06/13/2025	KENIA BAUTISTA	Accounts Payable Check	112.00
182029	06/13/2025	BELL'S PLUMBING REPAIR, INC.	Accounts Payable Check	18,210.00
182030	06/13/2025	KEITH R. BERGHER	Accounts Payable Check	771.25
182031	06/13/2025	BERRY MAN, INC.	Accounts Payable Check	933.45
182032	06/13/2025	BIG BRAND TIRE & SERVICE	Accounts Payable Check	509.92
182033	06/13/2025	BRENDLER JANITORIAL SERVICE	Accounts Payable Check	3,125.00
182034	06/13/2025	BREZDEN PEST CONTROL, INC.	Accounts Payable Check	108.00
182035	06/13/2025	CALL ROB	Accounts Payable Check	1,331.27
182036	06/13/2025	KRYSTAL CARLON	Accounts Payable Check	586.10
182037	06/13/2025	CDW GOVERNMENT	Accounts Payable Check	7,292.85
182038	06/13/2025	CEN-CAL CONSTRUCTION	Accounts Payable Check	120.01
182039	06/13/2025	CENTRAL COAST PRINT COMPANY	Accounts Payable Check	9.79
182040	06/13/2025	CHARLES CHARM	Accounts Payable Check	150.00
182041	06/13/2025	CHARTER COMMUNICATIONS	Accounts Payable Check	2,028.80
182042	06/13/2025	JOSEPH A. CHOUINARD	Accounts Payable Check	9,229.00
182043	06/13/2025	CINTAS	Accounts Payable Check	587.71
182044	06/13/2025	CLEATH-HARRIS GEOLOGISTS, INC.	Accounts Payable Check	2,227.50
182045	06/13/2025	COASTAL COPY, INC.	Accounts Payable Check	1,466.75
182046	06/13/2025	COLOR CRAFT PRINTING	Accounts Payable Check	618.27
182047	06/13/2025	COLUMBUS ZOO AND AQUARIUM	Accounts Payable Check	90.19
182048	06/13/2025	CRISP IMAGING	Accounts Payable Check	556.61
182049	06/13/2025	CRYSTAL SPRINGS WATER	Accounts Payable Check	20.00
182050	06/13/2025	CUESTA POLYGRAPH & INVEST. LLC	Accounts Payable Check	550.00
182051	06/13/2025	CULLIGAN SANTA MARIA	Accounts Payable Check	796.31
182052	06/13/2025	SHARON J. DAVIS	Accounts Payable Check	182.00
182053	06/13/2025	DELUXEBASE (USA) INC.	Accounts Payable Check	291.60
182054	06/13/2025	DIMES MEDIA CORPORATION	Accounts Payable Check	800.00
182055	06/13/2025	EL CAMINO CAR WASH	Accounts Payable Check	320.00
182056	06/13/2025	ESCUELA DEL RIO	Accounts Payable Check	480.00
182057	06/13/2025	FARM SUPPLY COMPANY	Accounts Payable Check	459.65
182058	06/13/2025	FENCE FACTORY ATASCADERO	Accounts Payable Check	490.50
182059	06/13/2025	FGL ENVIRONMENTAL	Accounts Payable Check	917.00
182060	06/13/2025	FILIPPIN ENGINEERING, INC.	Accounts Payable Check	82,784.66
182061	06/13/2025	FIRST AMERICAN TITLE CO	Accounts Payable Check	1,000.00
182062	06/13/2025	NICHOLAS C. FRANGIE	Accounts Payable Check	90.00
182063	06/13/2025	SUSAN FUNK	Accounts Payable Check	36.07
182064	06/13/2025	TRISTAN M. GUILLORY	Accounts Payable Check	60.00
182065	06/13/2025	JEREL HALEY	Accounts Payable Check	1,400.00
182066	06/13/2025	VOID	Accounts Payable Check	0.00

City of Atascadero
Disbursement Listing

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For the Month of June 2025

Check Number	Check Date	Vendor	Description	Amount
182067	06/13/2025	HART IMPRESSIONS PRINTING	Accounts Payable Check	1,483.83
182068	06/13/2025	KELLIE K. HART	Accounts Payable Check	56.00
182069	06/13/2025	HARTZELL GEN. ENG. CONTRACTOR	Accounts Payable Check	309,709.77
182070	06/13/2025	HINDERLITER, DE LLAMAS	Accounts Payable Check	900.00
182071	06/13/2025	IMPACT PHOTOGRAPHICS, INC.	Accounts Payable Check	339.12
182072	06/13/2025	IRON MOUNTAIN RECORDS MGMNT	Accounts Payable Check	156.21
182073	06/13/2025	JAKE'S DIESEL REPAIR INC	Accounts Payable Check	400.00
182074	06/13/2025	JEFF & TONY'S DSD, LLC	Accounts Payable Check	601.04
182075	06/13/2025	JIFFY LUBE	Accounts Payable Check	126.45
182076	06/13/2025	JOE A. GONSALVES & SON	Accounts Payable Check	3,000.00
182077	06/13/2025	JOEBELLA COFFEE ROASTERS	Accounts Payable Check	149.25
182078	06/13/2025	K&M INTERNATIONAL	Accounts Payable Check	776.82
182079	06/13/2025	KNECHT'S PLUMBING & HEATING	Accounts Payable Check	2,588.93
182080	06/13/2025	KNIGHT'S CARPETS & INTERIORS	Accounts Payable Check	1,000.00
182081	06/13/2025	KPRL 1230 AM	Accounts Payable Check	570.00
182082	06/13/2025	JESSICA KROUSE	Accounts Payable Check	903.00
182083	06/13/2025	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	3,306.02
182084	06/13/2025	LIFE ASSIST, INC.	Accounts Payable Check	445.09
182085	06/13/2025	LONELY OAK ARTS	Accounts Payable Check	432.40
182086	06/13/2025	MADRONE LANDSCAPES, INC.	Accounts Payable Check	385.00
182087	06/13/2025	MAILSTREAM, INC.	Accounts Payable Check	3,654.16
182088	06/13/2025	MARBORG INDUSTRIES	Accounts Payable Check	2,486.19
182089	06/13/2025	RYAN J. MCNAMEE	Accounts Payable Check	30.00
182090	06/13/2025	MEMPHIS ZOO	Accounts Payable Check	164.56
182091	06/13/2025	MICHAEL K. NUNLEY & ASSC, INC.	Accounts Payable Check	4,869.50
182092	06/13/2025	MID COAST MOWER & SAW, INC.	Accounts Payable Check	147.12
182093	06/13/2025	MID-COAST FIRE PROTECTION, INC	Accounts Payable Check	541.39
182094	06/13/2025	MIG	Accounts Payable Check	51,972.44
182095	06/13/2025	MIKE KRAUS LEADERSHIP	Accounts Payable Check	6,000.00
182096	06/13/2025	MINER'S ACE HARDWARE	Accounts Payable Check	732.64
182097	06/13/2025	MULLAHEY CDJR	Accounts Payable Check	1,200.00
182098	06/13/2025	MV TRANSPORTATION, INC.	Accounts Payable Check	13,846.99
182099	06/13/2025	MWI ANIMAL HEALTH	Accounts Payable Check	885.76
182100	06/13/2025	NEW TIMES	Accounts Payable Check	1,524.00
182101	06/13/2025	NUTRIEN AG SOLUTIONS, INC.	Accounts Payable Check	1,754.40
182102	06/13/2025	ODP BUSINESS SOLUTIONS, LLC	Accounts Payable Check	210.28
182107	06/13/2025	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	41,651.27
182108	06/13/2025	PACIFIC METAL BUILDINGS INC	Accounts Payable Check	4,400.00
182109	06/13/2025	PEAKWIFI, LLC	Accounts Payable Check	650.00
182110	06/13/2025	TYLER PEARCE	Accounts Payable Check	173.99

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Check Number	Check Date	Vendor	Description	Amount
182111	06/13/2025	MICHAEL W. PORTER II	Accounts Payable Check	60.00
182112	06/13/2025	PROCARE JANITORIAL SUPPLY,INC.	Accounts Payable Check	414.96
182113	06/13/2025	RAIN FOR RENT	Accounts Payable Check	1,284.91
182114	06/13/2025	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	5,460.00
182115	06/13/2025	JERI RANGEL	Accounts Payable Check	127.56
182116	06/13/2025	RED'S PLUMBING INC	Accounts Payable Check	1,535.00
182117	06/13/2025	RENEWELL FLEET SERVICE LLC	Accounts Payable Check	826.73
182118	06/13/2025	RICHARDS, WATSON & GERSHON	Accounts Payable Check	27,951.40
182119	06/13/2025	VOID	Accounts Payable Check	0.00
182120	06/13/2025	RODMAN REPAIR & FABRICATION	Accounts Payable Check	1,080.00
182121	06/13/2025	CORBIN J. ROSSI	Accounts Payable Check	60.00
182122	06/13/2025	ARIANA M. SALES	Accounts Payable Check	91.20
182123	06/13/2025	SANTA ROSA JUNIOR COLLEGE	Accounts Payable Check	67.50
182124	06/13/2025	ALBERT SANUDO JR.	Accounts Payable Check	60.00
182125	06/13/2025	JAMES SCHOOLS	Accounts Payable Check	350.00
182126	06/13/2025	SPENCER SHERRILL	Accounts Payable Check	235.90
182127	06/13/2025	THE SHERWIN WILLIAMS CO INC.	Accounts Payable Check	123.64
182128	06/13/2025	SITEONE LANDSCAPE SUPPLY, LLC	Accounts Payable Check	431.57
182129	06/13/2025	SLO COUNTY EMS AGENCY	Accounts Payable Check	90.00
182130	06/13/2025	MARY P. SMITH	Accounts Payable Check	2,886.00
182131	06/13/2025	SOCAL GAS	Accounts Payable Check	41.16
182132	06/13/2025	SOUZA CONSTRUCTION, INC.	Accounts Payable Check	15,089.84
182133	06/13/2025	SPEAKWRITE, LLC.	Accounts Payable Check	233.60
182134	06/13/2025	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	2,238.05
182135	06/13/2025	JENNIFER L. SPOTTEN	Accounts Payable Check	930.00
182136	06/13/2025	BRUCE ST. JOHN	Accounts Payable Check	81.00
182137	06/13/2025	SUNBELT RENTALS, INC.	Accounts Payable Check	2,660.01
182138	06/13/2025	SWANK MOTION PICTURES, INC.	Accounts Payable Check	880.00
182139	06/13/2025	MADELINE M. TAYLOR	Accounts Payable Check	90.90
182140	06/13/2025	TEN OVER STUDIO, INC.	Accounts Payable Check	1,168.75
182141	06/13/2025	CHRISTOPHER DANIEL THOMAS	Accounts Payable Check	90.00
182142	06/13/2025	THOMSON REUTERS - WEST	Accounts Payable Check	222.69
182143	06/13/2025	T-MOBILE	Accounts Payable Check	2,831.26
182144	06/13/2025	TOWNSEND PUBLIC AFFAIRS, INC.	Accounts Payable Check	4,000.00
182145	06/13/2025	U.S. POSTMASTER	Accounts Payable Check	2,964.89
182146	06/13/2025	ULINE, INC.	Accounts Payable Check	156.26
182147	06/13/2025	ULTREX BUSINESS PRODUCTS	Accounts Payable Check	87.49
182148	06/13/2025	URBAN FUTURES, INC.	Accounts Payable Check	2,500.00
182149	06/13/2025	VINO VICE, INC.	Accounts Payable Check	188.00
182150	06/13/2025	VITAL RECORDS CONTROL	Accounts Payable Check	224.95

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Check Number	Check Date	Vendor	Description	Amount
182151	06/13/2025	WALLACE GROUP	Accounts Payable Check	7,009.13
182152	06/13/2025	WATER SYSTEMS CONSULTING, INC.	Accounts Payable Check	73,696.78
182153	06/13/2025	WCJ PROPERTY MANAGEMENT	Accounts Payable Check	1,000.00
182154	06/13/2025	WEST COAST AUTO & TOWING, INC.	Accounts Payable Check	757.50
182155	06/13/2025	KAREN B. WYKE	Accounts Payable Check	900.60
182156	06/13/2025	YEH AND ASSOCIATES, INC.	Accounts Payable Check	2,117.50
182157	06/16/2025	RICK ENGINEERING COMPANY	Accounts Payable Check	24,784.91
5630	06/18/2025	MCGRIFF INSURANCE SERVICE TRUIST INSURANCE HC	Payroll Vendor Payment	1,105.01
5631	06/18/2025	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	13,184.61
182158	06/18/2025	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,557.51
182159	06/18/2025	IAFF MERP	Payroll Vendor Payment	1,900.00
182160	06/18/2025	MISSIONSQUARE	Payroll Vendor Payment	17,999.20
182161	06/18/2025	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	967.90
5632	06/20/2025	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	692.30
5633	06/20/2025	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	2,230.00
5634	06/20/2025	SEIU LOCAL 620	Payroll Vendor Payment	984.56
5635	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	16,864.81
5636	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	34,320.48
5637	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	2,902.18
5638	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	2,830.30
5639	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	10,283.19
5640	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	11,554.62
5641	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	23,119.60
5642	06/20/2025	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	31,987.10
5643	06/24/2025	RABOBANK, N.A.	Payroll Vendor Payment	73,020.67
5644	06/24/2025	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	22,390.10
5645	06/24/2025	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	4,861.95
182162	06/27/2025	2 MEXICANS, LLC	Accounts Payable Check	2,327.50
182163	06/27/2025	A&T ARBORISTS & VEGETATION	Accounts Payable Check	4,000.00
182164	06/27/2025	ALPHA ELECTRICAL SERVICE	Accounts Payable Check	210.00
182165	06/27/2025	AQUA NATURAL SOLUTIONS	Accounts Payable Check	1,205.49
182166	06/27/2025	ASSOCIATED TRAFFIC SAFETY, INC	Accounts Payable Check	181.35
182167	06/27/2025	AT&T	Accounts Payable Check	814.12
182168	06/27/2025	AT&T	Accounts Payable Check	273.08
182169	06/27/2025	AT&T	Accounts Payable Check	763.97
182170	06/27/2025	ATASCADERO MUTUAL WATER CO.	Accounts Payable Check	22.10
182171	06/27/2025	ATASCADERO WASTE ALTERNATIVES	Accounts Payable Check	5.00
182172	06/27/2025	MANUEL A. BARBA	Accounts Payable Check	1,000.00
182173	06/27/2025	BATTERY SYSTEMS, INC.	Accounts Payable Check	72.53
182174	06/27/2025	JULIE C. BEAVER	Accounts Payable Check	500.00

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Check Number	Check Date	Vendor	Description	Amount
182175	06/27/2025	BELL'S PLUMBING REPAIR, INC.	Accounts Payable Check	5,600.00
182176	06/27/2025	BERRY MAN, INC.	Accounts Payable Check	414.70
182177	06/27/2025	TERRI RECCHIA BLEDSOE	Accounts Payable Check	150.00
182178	06/27/2025	BOUND TREE MEDICAL, LLC	Accounts Payable Check	82.04
182179	06/27/2025	BUREAU VERITAS NORTH AMERICA	Accounts Payable Check	475.00
182180	06/27/2025	BURT INDUSTRIAL SUPPLY	Accounts Payable Check	1,534.68
182181	06/27/2025	CA SURVEYING & DRAFTING SUPPLY	Accounts Payable Check	3,517.11
182182	06/27/2025	CALL ROB	Accounts Payable Check	3,679.05
182183	06/27/2025	LORELI CAPPEL	Accounts Payable Check	320.70
182184	06/27/2025	CARBON HEALTH MED GROUP OF CA	Accounts Payable Check	385.00
182185	06/27/2025	CARLOS MOBILE DETAILING	Accounts Payable Check	700.00
182186	06/27/2025	CASH	Accounts Payable Check	100.00
182187	06/27/2025	CERTIFIED FOLDER DISPLAY SVC	Accounts Payable Check	375.00
182188	06/27/2025	CHARTER COMMUNICATIONS	Accounts Payable Check	4,443.99
182189	06/27/2025	CINTAS	Accounts Payable Check	716.87
182190	06/27/2025	COASTAL COPY, INC.	Accounts Payable Check	414.92
182191	06/27/2025	COLE FARMS, INC.	Accounts Payable Check	3,143.43
182192	06/27/2025	HOLLY R. COLLINS	Accounts Payable Check	231.00
182193	06/27/2025	COLOR CRAFT PRINTING	Accounts Payable Check	170.75
182194	06/27/2025	JOANN CONNER	Accounts Payable Check	84.00
182195	06/27/2025	COYOTE TRACTOR SERVICES, LLC	Accounts Payable Check	1,850.00
182196	06/27/2025	CRISP IMAGING	Accounts Payable Check	62.86
182197	06/27/2025	CSG CONSULTANTS, INC.	Accounts Payable Check	193.50
182198	06/27/2025	DAILEY & WELLS COMMUNICATIONS	Accounts Payable Check	276.25
182199	06/27/2025	CHRISTOPHER DEATON	Accounts Payable Check	250.00
182200	06/27/2025	DEPARTMENT OF JUSTICE	Accounts Payable Check	878.00
182201	06/27/2025	DEPENDABLE FIRE PROTECTION	Accounts Payable Check	329.63
182202	06/27/2025	EARTH SYSTEMS PACIFIC	Accounts Payable Check	380.00
182203	06/27/2025	EXECUTIVE JANITORIAL	Accounts Payable Check	3,500.00
182204	06/27/2025	FAHLO	Accounts Payable Check	718.60
182205	06/27/2025	FERGUSON ENTERPRISES, LLC	Accounts Payable Check	4,496.81
182206	06/27/2025	FGL ENVIRONMENTAL	Accounts Payable Check	389.00
182207	06/27/2025	FIRST AMERICAN TITLE CO	Accounts Payable Check	500.00
182208	06/27/2025	NICHOLAS C. FRANGIE	Accounts Payable Check	120.00
182209	06/27/2025	AIDEN M. GAMBLE	Accounts Payable Check	126.00
182210	06/27/2025	ABBY GETAHUN	Accounts Payable Check	160.15
182211	06/27/2025	GLENN'S REPAIR & RENTAL, INC.	Accounts Payable Check	200.00
182212	06/27/2025	TRISTAN M. GUILLORY	Accounts Payable Check	60.00
182213	06/27/2025	HANSEN BRO'S CUSTOM FARMING	Accounts Payable Check	19,841.80
182214	06/27/2025	KELLIE K. HART	Accounts Payable Check	245.00

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Check Number	Check Date	Vendor	Description	Amount
182215	06/27/2025	HERC RENTALS, INC.	Accounts Payable Check	152.25
182216	06/27/2025	RAMON HERNANDEZ	Accounts Payable Check	375.00
182218	06/27/2025	HOME DEPOT CREDIT SERVICES	Accounts Payable Check	2,909.13
182219	06/27/2025	INTERWEST CONSULTING GROUP INC	Accounts Payable Check	10,919.23
182220	06/27/2025	J. CARROLL CORPORATION	Accounts Payable Check	1,515.52
182221	06/27/2025	JEFF & TONY'S DSD, LLC	Accounts Payable Check	528.50
182222	06/27/2025	JK'S UNLIMITED, INC.	Accounts Payable Check	3,968.82
182223	06/27/2025	K&M INTERNATIONAL	Accounts Payable Check	979.69
182224	06/27/2025	KEY TERMITE & PEST CONTROL INC	Accounts Payable Check	555.00
182225	06/27/2025	LAYNE LABORATORIES, INC.	Accounts Payable Check	1,005.94
182226	06/27/2025	COLETTE LAYTON	Accounts Payable Check	100.00
182227	06/27/2025	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	202,331.00
182228	06/27/2025	LIFE ASSIST, INC.	Accounts Payable Check	1,173.58
182229	06/27/2025	LONELY OAK ARTS	Accounts Payable Check	60.00
182230	06/27/2025	ANDREW LUERA	Accounts Payable Check	100.00
182231	06/27/2025	MARBORG INDUSTRIES	Accounts Payable Check	72.95
182232	06/27/2025	RYAN J. MCNAMEE	Accounts Payable Check	120.00
182233	06/27/2025	MESA AUTOBODY	Accounts Payable Check	1,123.89
182234	06/27/2025	MINER'S ACE HARDWARE	Accounts Payable Check	948.35
182235	06/27/2025	ADAM W. MONTIEL	Accounts Payable Check	300.00
182236	06/27/2025	AMANDA MUTHER	Accounts Payable Check	117.00
182237	06/27/2025	MV TRANSPORTATION, INC.	Accounts Payable Check	7,064.88
182238	06/27/2025	MWI ANIMAL HEALTH	Accounts Payable Check	3,004.12
182239	06/27/2025	NEW TIMES	Accounts Payable Check	294.00
182240	06/27/2025	CINTIA B. NUTTALL	Accounts Payable Check	504.00
182241	06/27/2025	ODP BUSINESS SOLUTIONS, LLC	Accounts Payable Check	593.56
182242	06/27/2025	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	22,195.84
182243	06/27/2025	PACIFIC OVERHEAD DOOR SERVICE	Accounts Payable Check	2,092.00
182244	06/27/2025	PAYMENTUS GROUP INC	Accounts Payable Check	4.00
182245	06/27/2025	TYLER PEARCE	Accounts Payable Check	217.50
182246	06/27/2025	PENGUIN RANDOM HOUSE, LLC	Accounts Payable Check	158.58
182247	06/27/2025	PERRY'S PARCEL & GIFT	Accounts Payable Check	72.48
182248	06/27/2025	PERRY'S PARCEL & GIFT	Accounts Payable Check	120.00
182249	06/27/2025	PORTER CONSTRUCTION, INC.	Accounts Payable Check	27,480.00
182250	06/27/2025	PROCARE JANITORIAL SUPPLY, INC.	Accounts Payable Check	465.43
182251	06/27/2025	MADISON N. QUIRING	Accounts Payable Check	484.00
182252	06/27/2025	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	6,932.94
182253	06/27/2025	RENEWELL FLEET SERVICE LLC	Accounts Payable Check	3,699.00
182254	06/27/2025	MARCELES RODRIGUEZ	Accounts Payable Check	211.00
182255	06/27/2025	CORBIN J. ROSSI	Accounts Payable Check	522.00

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Disbursement Listing

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For the Month of June 2025

Check Number	Check Date	Vendor	Description	Amount
182256	06/27/2025	SAFARI LTD.	Accounts Payable Check	277.20
182257	06/27/2025	ALBERT SANUDO JR.	Accounts Payable Check	180.00
182258	06/27/2025	SANDY SCOTT	Accounts Payable Check	54.36
182259	06/27/2025	LAUREN SHARWOOD	Accounts Payable Check	189.67
182260	06/27/2025	SPENCER SHERRILL	Accounts Payable Check	235.95
182261	06/27/2025	THE SHERWIN WILLIAMS CO INC.	Accounts Payable Check	47.70
182262	06/27/2025	SITEONE LANDSCAPE SUPPLY, LLC	Accounts Payable Check	408.49
182263	06/27/2025	SLO SAFE RIDE	Accounts Payable Check	1,440.00
182264	06/27/2025	SOCAL GAS	Accounts Payable Check	831.33
182265	06/27/2025	JOHN SOUTHARD	Accounts Payable Check	239.24
182266	06/27/2025	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	3,912.68
182267	06/27/2025	SSA GROUP, LLC	Accounts Payable Check	3,333.34
182268	06/27/2025	BRUCE ST. JOHN	Accounts Payable Check	49.98
182269	06/27/2025	STEAM PRO CARPET CARE,LLC	Accounts Payable Check	510.24
182270	06/27/2025	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	1,897.50
182271	06/27/2025	TEN OVER STUDIO, INC.	Accounts Payable Check	75.01
182272	06/27/2025	TESCO CONTROLS, LLC	Accounts Payable Check	733.99
182273	06/27/2025	CODY THOMPSON	Accounts Payable Check	250.00
182274	06/27/2025	TJA ADVERTISING	Accounts Payable Check	6,018.77
182281	06/27/2025	U.S. BANK	Accounts Payable Check	38,276.07
182282	06/27/2025	USA BLUE BOOK	Accounts Payable Check	15,612.15
182283	06/27/2025	VILLAGE ORIGINALS, INC.	Accounts Payable Check	53.73
182284	06/27/2025	WALLACE GROUP	Accounts Payable Check	2,793.75
182285	06/27/2025	WCJ PROPERTY MANAGEMENT	Accounts Payable Check	1,190.00
182286	06/27/2025	WESTERN JANITOR SUPPLY	Accounts Payable Check	324.40
182287	06/27/2025	WHITLOCK & WEINBERGER TRANS.	Accounts Payable Check	1,102.50
182288	06/27/2025	YEH AND ASSOCIATES, INC.	Accounts Payable Check	1,309.10
182289	06/27/2025	YOUTH EVOLUTION SOCCER	Accounts Payable Check	924.00
				<u>\$ 2,137,379.76</u>



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item E3

Department: City Clerk
Date: 7/22/25
Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER

FROM: LARA CHRISTENSEN, ASSISTANT CITY MANAGER/CITY CLERK

PREPARED BY: ALYSSA SLATER, DEPUTY CITY CLERK

SUBJECT: Adoption of Draft Ordinance Amending Title 2, Chapter 14 of the Atascadero Municipal Code to add Section 2-14.03 to Allow for Electronic and Paperless Filing of Fair Political Practices Commission (FPPC) Campaign Disclosure Statements and Statements of Economic Interest

RECOMMENDATION:

Council adopt on second reading, by title only, a Draft Ordinance amending the Atascadero Municipal Code Title 2 (Administration) Chapter 14 (Elections) to add Section 2-14.03 "Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest" to allow for the implementation of electronic/paperless filing of several types of FPPC forms, including Forms 460, 470, 496, 497, and 700.

DISCUSSION:

At the June 24, 2025 meeting, the City Council introduced and conducted its first reading of a Draft Ordinance amending the Atascadero Municipal Code to allow for the implementation of electronic/paperless filing of several types of FPPC Campaign Finance forms and Statements of Economic Interest.

To implement electronic filing of campaign statements, State law requires the City Council to adopt an Ordinance, approving the use of an online filing system and affirming that the system operates securely, effectively, and does not place an undue burden on filers.


FISCAL IMPACT:

The annual subscription cost for the NetFile electronic filing system is \$4,500 (guaranteed for five years) and is incorporated into the City Clerk's existing budget. The system also provides cost savings through reduced staff time for processing and managing filings.

REVIEWED BY OTHERS:

This item has been reviewed by the Administrative Services Director.

REVIEWED AND APPROVED FOR COUNCIL AGENDA



James R. Lewis, City Manager

ATTACHMENT(S):

1. Draft Ordinance

DRAFT ORDINANCE NO. __

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
ATASCADERO AMENDING TITLE 2 (ADMINISTRATION),
CHAPTER 14 (ELECTIONS) OF THE ATASCADERO
MUNICIPAL CODE TO ADD SECTION 2-14.03 TO ALLOW
FOR ELECTRONIC AND PAPERLESS FILING OF FAIR
POLITICAL PRACTICES COMMISSION (FPPC) CAMPAIGN
DISCLOSURE STATEMENTS AND STATEMENTS OF
ECONOMIC INTEREST**

WHEREAS, Government Code Section 84615 currently provides that a local agency may adopt an Ordinance to require an elected officer, candidate, committee, or other person required to file statements, reports, or other documents required by Chapter 4 of the Political Reform Act (commencing with Section 84100 of the Government Code), except an elected officer, candidate, committee, or other person who receives contributions totaling less than \$2,000 and who makes independent expenditures totaling less than \$2,000 in a calendar year, to file those statements, reports, or other documents online or electronically with the local filing officer; and

WHEREAS, the City of Atascadero has entered into an agreement with NetFile, Inc., a vendor approved by the California Secretary of State, to provide an online electronic filing system (“System”) for campaign disclosure statements and statements of economic interest forms; and

WHEREAS, the System meets all legal requirements, is highly secure, employs industry best practices for operational security and efficiency, will not unduly burden filers and is specifically designed for agencies administering campaign finance and economic interest filings supporting electronic filing of a variety of Fair Political Practices Committee (FPPC) forms; and

WHEREAS, the City of Atascadero desires to amend Title 2, Chapter 14 of the Atascadero Municipal Code to add Section 2-14.03 “Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interests” relating to filings required by the FPPC and the City’s Conflict of Interest Code.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ATASCADERO
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. Recitals. The foregoing recitals are true and correct and the City Council so finds and determines.

SECTION 2. Findings. The City Council of the City of Atascadero finds that the System will operate securely and effectively and will not unduly burden filers. Specifically, the System will:

- Ensure the integrity of the data and includes safeguards against efforts to tamper with, manipulate, alter, or subvert the data;
- Only accept a filing in the standardized record format developed by the Secretary of State and compatible with the Secretary of State's system for receiving an online or electronic filing; and
- Be available free of charge to filers and to the public for viewing filings. These findings are based upon the vendor's approval by the California Secretary of State to provide these services and the representations of the vendor that the System meets the requirements of Government Code Section 84615.

SECTION 3. Municipal Code. Chapter 2-14.03 is hereby added to Title 2 (Administration) of the Atascadero Municipal Code as shown on Exhibit A attached hereto and incorporated herein by this reference.

SECTION 4. CEQA. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378(b)(5), that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

SECTION 5. Effect of Invalidation. If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the Atascadero Municipal Code or other City Ordinance by this Ordinance will be rendered void and cause such previous Atascadero Municipal Code provision or other City Ordinance to remain in full force and effect for all purposes.

SECTION 6. Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 7. Notice. The City Clerk is directed to certify the passage and adoption of this Ordinance, cause it to be entered into the City of Atascadero's book of original ordinances, make a note of the passage and adoption in the records of this meeting and within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 8. Effective Date. This Ordinance will take effect on the 30th day following its final passage and adoption.

INTRODUCED at a regular meeting of the City Council held on _____, and **PASSED**, **APPROVED** and **ADOPTED** by the City Council of the City of Atascadero, State of California, on _____.

CITY OF ATASCADERO:

Charles Bourbeau, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Dave Fleishman, City Attorney

Exhibit A

§ 2-14.03 Electronic Filing of Campaign Statements and Statements of Economic Interests.

- (a) Any elected officer, candidate, committee or other person required to file statements, reports or other documents required by Chapter 4 of the Political Reform Act (commencing with Section 84100 of the Government Code), shall file such documents online or electronically with the City Clerk, unless exempt from the requirement to file online pursuant to Government Code section 84615(a) because the elected officer, candidate, committee or other person receives contributions totaling less than two thousand dollars (\$2,000) and makes expenditures totaling less than two thousand dollars (\$2,000) in a calendar year.
- (b) Any person holding a position designated in the City's local conflict of interest code adopted pursuant to Government Code Section 83700 shall file any required Statement of Economic Interest reports (Form 700) electronically with the City Clerk unless any designated person is required to file said reports directly with the FPPC.
- (c) Filings set forth in Section 2-14.03(a) which are filed and received electronically with the City Clerk are not required to also be filed with the City Clerk in paper format. An electronic filing will be the official record of such filing. Filers must sign electronic filings in the system under penalty of perjury.
- (d) In any instance in which an original statement, report or other document must be filed with the California Secretary of State and a copy of that statement, report or other document is required to be filed with the City Clerk, the filer may, but is not required to, file the copy electronically.
- (e) If the City Clerk's electronic system is not capable of accepting a particular type of statement, report or other document, an elected officer, candidate, committee or other person shall file that document with the City Clerk in an alternative format.
- (f) The City Clerk is authorized to adopt such administrative policies and procedures as deemed necessary by the City Clerk to implement this Section 2.-14.03.



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item E4

Department: Public Works

Date: 7/22/25

Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER

FROM: NICK DE BAR, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

PREPARED BY: JOE MURPHY, ASSOCIATE CIVIL ENGINEER – CAPITAL PROJECTS

SUBJECT: Santa Lucia Road West Pavement Rehabilitation Project Construction Award

RECOMMENDATIONS:

Council:

1. Award a construction contract for \$2,811,397 to Souza Construction for the Santa Lucia Road West Pavement Rehabilitation Project (Project No. C2023R02).
2. Authorize the Administrative Services Director to allocate an additional \$150,000 in Local Transportation Fund balance to the project budget for construction contingencies.

DISCUSSION:

BACKGROUND

Two segments of Santa Lucia Road (from Portola Road to Santa Ana Road and from Santa Ana Road to Laurel Road) are classified as a collector roadway, providing access to and from significant sections of the City's west side residential areas. Additionally, the segments are listed on the Five-Year Capital Improvement Plan for reconstruction this year. Both segments of Santa Lucia Road are in poor condition (Pavement Condition Indexes of 26 and 39) and require significant maintenance work year-round by City staff to repair potholes, backfill pavement edges, remedy drainage issues, and other repetitive work in order to address public concerns and to keep the roads in their current, poor pavement condition.

DESIGN ANALYSIS

Beginning in summer 2024, the City contracted with RICK Engineering to provide topographic survey, geotechnical testing and pavement rehabilitation recommendations, and project construction bid documents. RICK Engineering subcontracted with Earth Systems Pacific (ESP) to provide geotechnical testing and rehabilitation recommendations.

Throughout the design process City staff was integrally involved in the selection of the preferred method for roadway construction. During geotechnical testing it was determined that pavement failures were primarily the result of subgrade failure, and unless the full roadway section was rehabilitated the new pavement would be likely to fail prematurely. Full roadway reconstruction (asphalt over Class 2 Base) was initially recommended, but budgetary constraints caused ESP to expand their analysis to include Full

Depth Reclamation with Cement Treatment (FDR). FDR treatment has been used effectively on several recent projects within the City and was ultimately selected for this project due to the benefits of a shortened construction window, lessened delays for public traffic, less impacts to adjacent roadways (due to minimal trucking of off haul), and significantly lower costs.

BID ANALYSIS

The project was publicly bid starting April 16, 2025, for a minimum of 15 days in accordance with State Contracting Laws and Atascadero Purchasing Policies. A public bid opening occurred on July 3, 2025, and three bids were received ranging from \$2,811,397 to \$3,107,701. The bids were reviewed for accuracy and compliance with project bidding requirements, and the City Engineer has determined that Souza Construction of San Luis Obispo is the lowest responsive bidder at \$2,811,397. Bidding was highly competitive for this project, and Souza's bid is considered a very fair and reasonable price for this project scope and only \$11,931 less than the second lowest bidder.

The 2025-2027 adopted budget includes \$3,600,000 in funding for the project from 3 sources; \$1,600,000 in LTF Funds, \$500,000 in USHA Grant Funds, and \$1,500,000 in SB1 Road Repair and Accountability Act. To date, there has been approximately \$280,000 spent for the design and bid phases of the project. State Law requires the City to maintain or re-establish existing survey monuments during road construction. The City will contract directly with a licensed land surveyor for survey monument perpetuation/preservation work, which is estimated at \$70,000. Other non-construction costs remaining include material testing, coordination, and inspection fees that are estimated to be approximately \$250,000, or about 9% of construction costs. Staff is recommending contracting with a qualified material testing firm for quality assurance (QA) testing and a construction management firm for construction inspection services. City staff will provide construction management/resident engineering.

A standard contingency of 20% is customarily used for capital projects as a safeguard for quantity overruns and if unknown conditions arise which require a change in plans. The risk for unknowns drops significantly on roadway projects if excavation is not a part of construction. In addition, estimated quantities for projects such as this are based upon known pavement surface areas and identifiable item quantities, therefore the risk for actual versus estimated quantity deviation drops significantly. In addition to the explicitly labeled construction contingency, the bid schedule includes a total of \$100,900 of cost allowances built into the base bid for unsuitable soil conditions and shallow utilities, which regularly account for the majority of a project's use of contingency funds. Given the thorough fieldwork performed during design and the additional buffer of these bid items, staff is comfortable recommending a lower construction contingency of 12%, or \$338,603, of the construction contract amount. While every project is different, and staff agrees that a healthy contingency is prudent, it should be noted that the average contingency use over the previous five pavement projects has been less than 5%.

CONSTRUCTION ANALYSIS

Construction is anticipated to begin in August 2025. Souza will have 65 working days (approximately 3.5 months) to complete the project work after notice to proceed is issued. During construction, some inconvenience is expected to vehicular and pedestrian traffic along the roadway segments. The contractor will be required to prepare a traffic control plan, and City staff and inspectors will work with the contractor to minimize travel delays and impediments to driveways on all roadway segments. Since the majority of the pavement rehabilitation will match existing grades, the number of driveways that

will need to be removed and replaced is reduced. This will limit impacts to individual property owners. Property owners on each roadway segment will be notified of the construction schedule prior to work beginning and during construction when direct impacts occur to property access. In addition, project updates will be updated periodically on a dedicated project page on the City's website.

ENVIRONMENTAL REVIEW

The proposed project is Categorically Exempt (Class 1) from the provisions of the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA Guidelines (Title 14 California Code of Regulations §§ 15000, et seq.) pursuant to CEQA Guidelines Section 15301, because it is limited to repair and maintenance of existing facilities. A finding of exemption is on file in the project records.

ALTERNATIVES TO THE STAFF RECOMMENDATION:

Staff does not recommend any alternatives. Council may direct staff to rebid the project, but staff believes bids received were highly competitive and Souza's bid is reasonable and fair. Staff further believes that rebidding the project will very likely result in higher bid amounts.

FISCAL IMPACT:

The 2025-2027 adopted budget includes \$3,600,000 in funding for the project from 3 sources; \$1,600,000 in LTF Funds, \$500,000 in Urban State Highway Account Grant Funds, and \$1,500,000 in SB1 Road Repair and Accountability Act funds. However, staff estimates that project expenditures may be as high as \$3,750,000 with construction contingencies and recommends appropriating an additional \$150,000 in LTF Funds to the project budget.

The following summarizes the estimated expenditures and proposed funding sources for the project:

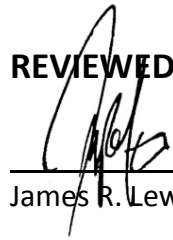
ESTIMATED EXPENDITURES (Santa Lucia West Road Rehabilitation)	
Survey/Geotechnical Exploration/Design (JHLS/ESP/RICK)	\$280,000
Staff Time	\$50,000
Construction	\$2,811,397
Construction Inspection/QA/Monument Perpetuation	\$270,000
Construction Contingency @ 12%	\$338,603
Total:	\$3,750,000

PROPOSED FUNDING	
Fund 265 - LTF Funds	\$1600,000
Fund 265 - LTF Funds Balance Allocation	\$150,000
Urban State Highway Account Grant	\$500,000
SB1- Road Repair and Accountability Act	\$1,500,000
Total:	\$3,750,000

REVIEWED BY OTHERS:

This item has been reviewed by the Administrative Services Director.

REVIEWED AND APPROVED FOR COUNCIL AGENDA:

A handwritten signature in black ink, appearing to read 'James R. Lewis', is written over a horizontal line.

James R. Lewis, City Manager

ATTACHMENTS:

1. Project Location Map
2. Bid Summary

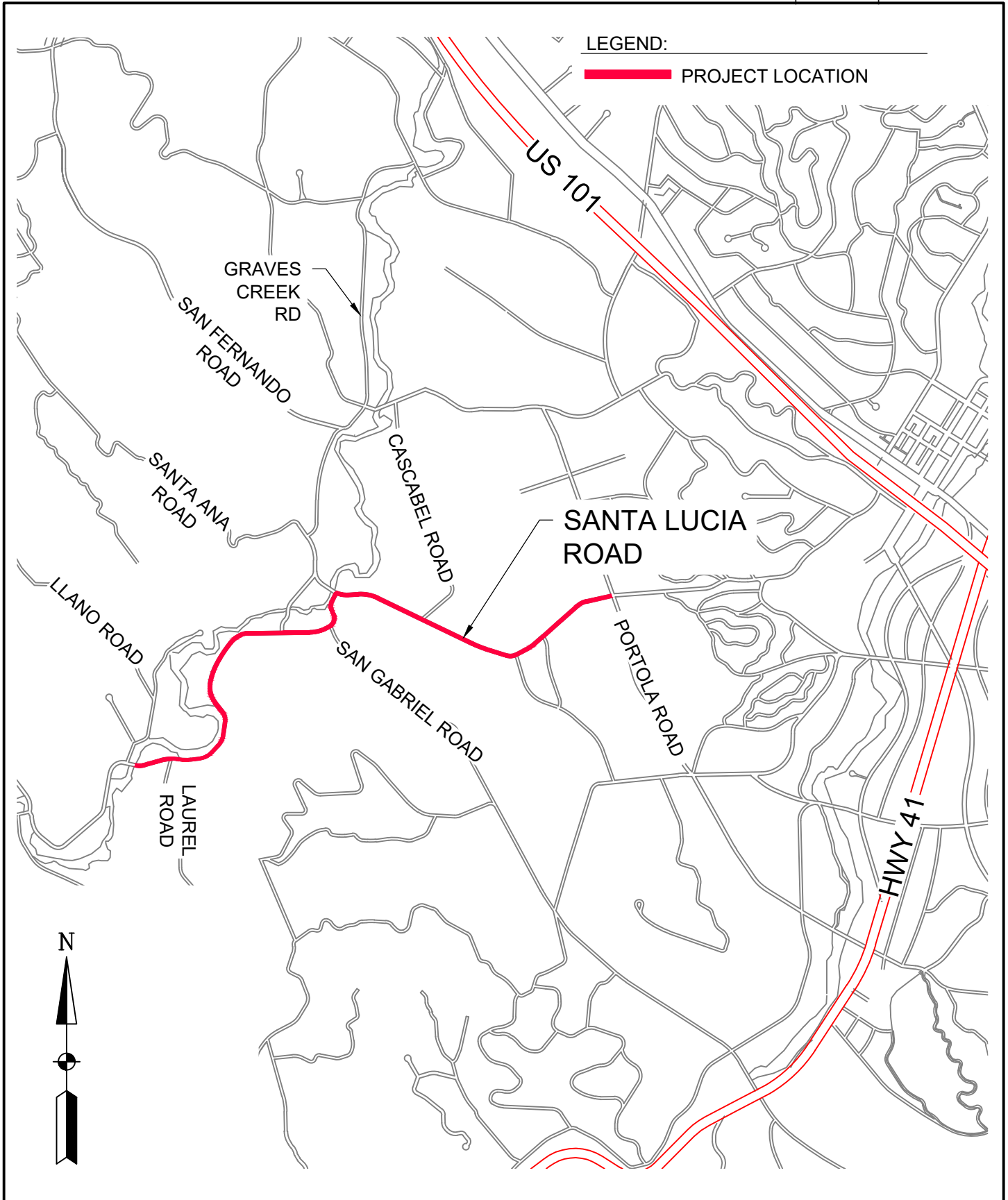


EXHIBIT
**SANTA LUCIA ROAD WEST
 PAVEMENT REHABILITATION
 ROADWAY REPAIR LOCATION**

DRAWN BY:	J. MURPHY
DATE:	07/02/2025
SCALE:	1" = 2000'
PAGE NO:	1 OF 1



City of Atascadero

CITY CLERK'S OFFICE**BID SUMMARY**

TO: Public Works

FROM: Jessica Krouse, Deputy City Manager

BID NUMBER: C2023R02

OPENED: July 3, 2025

PROJECT: Santa Lucia Rd West Pavement Rehabilitation

BIDS OPENED: **3** Bids were received and opened today, as follows:

Name of Bidder	Base Bid Total	Add Alternate
Souza Engineering Contracting, Inc. dba Souza Construction	\$2,811,397	
Papich Construction Company, Inc.	\$3,107,701	
Westrock LLC dba Westrock General Engineering	\$2,823,328	



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item E5

Department: Public Works

Date: 7/22/25

Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER

FROM: NICK DE BAR, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

PREPARED BY: RYAN HAYES, DEPUTY PUBLIC WORKS DIRECTOR

SUBJECT: Wastewater Dredge Procurement

RECOMMENDATION:

Council award a contract in an amount not-to-exceed \$221,090 to Crisafulli Sludge Removal Systems to purchase a new remote controlled electric dredge.

DISCUSSION:

BACKGROUND

The Atascadero Wastewater Reclamation Facility (WRF) utilizes a lagoon system for wastewater treatment, with the majority of the biological treatment process occurring within the approximately 8-acre facultative pond. Aerobic and non-aerobic biological processes within the facultative pond utilize bacteria and sunlight to break down organic matter and pathogens, which settle to the bottom of the lagoon, forming sludge that needs to be regularly removed. City wastewater staff use a dredge to remove sludge from the facultative pond between three and five times each year during the summer months.

The current dredge float is diesel-powered, over twenty-five years old, and is operated by wastewater staff physically on the dredge deck in the wastewater pond. The dredge has exceeded its expected life, and over the last five years has required extensive annual repairs that have limited the ability of wastewater staff to dredge the pond fully. Although the City is in the process of designing a new WRF that will likely not require these dredging operations, the new WRF will not be constructed and operational for at least five years, and the new dredge can be resold once it is no longer needed. Purchasing the new dredge will increase safety for wastewater staff, reduce costs associated with repairs, and allow the City to dredge the ponds efficiently, safely, and as scheduled.

ANALYSIS

City wastewater staff explored several alternatives, including contracting dredging services, remote electric and diesel dredges, and traditional deck-operated dredges. Quotes were requested and received from multiple service providers and manufacturers.

The costs received are as follows:

New Dredge Purchase

Manufacturer	Product Description	Quote
Crisafulli	FLUMP 06100 Remote Controlled Electric Dredge	\$221,088.75
Mud Cat	MC 100E Remote Controlled Electric Dredge	\$242,992.09
Eddy Pumps	DSH-4K Hydraulic Dredge Sled (Purchase)	\$420,950.40
	DSH-4K Hydraulic Dredge Sled (Rental, 4 mo/yr for 5 years)	\$865,529.60

Contracted Sludge Removal Services

CleanInfusion	Annual Sludge Removal	\$585,430.00
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The selection committee (Public Works Director, Deputy Public Works Director, and Wastewater Operations Manager) determined that the remote-controlled Crisafulli FLUMP (floating lagoon pumper) 06100 is the most cost-effective alternative. Crisafulli's quote for a not-to exceed amount of \$221,088.75 includes the dredge and all associated equipment, fabrication and delivery, and on-site installation supervision and operator training by a factory technician for up to two days.

ALTERNATIVES TO THE STAFF RECOMMENDATION:

Staff does not recommend any alternatives. Council may direct staff to continue to repair and use the existing dredge, or seek additional equipment and contract services quotes, but staff believes quotes received were competitive and the Crisafulli equipment is the most cost-effective option.

FISCAL IMPACT:

The 2025-2027 adopted budget includes \$225,000 in funding for the Electric Remote Dredge (Replacement) project. The following summarizes the estimated expenditures and proposed funding sources for the project:

ESTIMATED EXPENDITURES	
FLUMP 06100 Remote Controlled Electric Dredge (Crisafulli)	\$221,090
Total Estimated Expenditures:	\$221,090

PROPOSED FUNDING	
Electric Remote Dredge Replacement (Wastewater Funds)	\$225,000
Total Funding:	\$225,000

Budget Surplus/(Shortfall) Estimate:	\$3,910
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REVIEWED BY OTHERS:

This item has been reviewed by the Administrative Services Director.

REVIEWED AND APPROVED FOR COUNCIL AGENDA:



 James R. Lewis, City Manager

ATTACHMENTS: None



CITY OF ATASCADERO and ATASCADERO INDUSTRIAL DEVELOPMENT AUTHORITY

***CITY COUNCIL and BOARD OF DIRECTORS
STAFF REPORT***

Item E6

Department: Administrative
Services
Date: 7/22/25
Placement: Consent

TO: JAMES R. LEWIS, CITY MANAGER/EXECUTIVE DIRECTOR
FROM: JERI RANGEL, DIRECTOR OF ADMINISTRATIVE SERVICES/TREASURER
PREPARED BY: JERI RANGEL, DIRECTOR OF ADMINISTRATIVE
SERVICES/TREASURER

SUBJECT: Joint Exercise of Powers Agreement Between the City of Atascadero and
Atascadero Industrial Development Authority to Form the Atascadero Financing
Authority

RECOMMENDATIONS:

City Council/Board of Directors:

Adopt Draft Resolution of the City Council of the City of Atascadero Approving, Authorizing, and Directing the Execution of a Joint Exercise of Powers Agreement by and Between the City of Atascadero and the Atascadero Industrial Development Authority to Form the Atascadero Financing Authority.

Board of Directors:

Adopt Draft Resolution of the Board of Directors of the Atascadero Industrial Development Authority Approving, Authorizing, and Directing the Execution of a Joint Exercise of Powers Agreement by and Between the City of Atascadero and the Atascadero Industrial Development Authority to Form the Atascadero Financing Authority.

DISCUSSION:

BACKGROUND

The City is moving forward with the demolition and reconstruction of Fire Station No. 1, renovation of Fire Station No. 2, and the renovation of the Police Department headquarters building (the "Project"). The City will likely finance a portion of the Project using lease revenue

bonds (“Project LRBs”). In order to issue tax-exempt municipal lease revenue bonds, the City has, in the past, used the Atascadero Public Financing Authority (APFA) as the conduit-issuer of these bonds. The APFA was formed pursuant to a Joint Exercise of Powers Agreement (“JPA Agreement”) between the City and the former Community Redevelopment Agency of Atascadero (“CRDAA”), dated November 9, 2004. The CRDAA was dissolved by statute on February 1, 2012.

On May 13, 2025, the City Council introduced and conducted its first reading of an Ordinance creating the Atascadero Industrial Development Authority (“AIDA”), pursuant to the California Industrial Development Financing Act, Title 10 (commencing with Section 91500) of the California Government Code (“IDA Act”). The City Council also adopted a Resolution designating itself as the Board of Directors of the AIDA, pursuant to the IDA Act.

On May 27, 2025, the City Council adopted the Ordinance creating a separate entity, the AIDA, which will have the power to enter into a JPA Agreement with the City to form a new financing authority to issue the Project LRBs.

ANALYSIS

The City is presently in the process of planning and preparing for the issuance of Project LRBs to provide part of the financing for the Project.

After consultation with Stradling Yocca Carlson & Rauth LLP, the City’s bond counsel, and Urban Futures, Inc., the City’s municipal advisor, staff believes that Project LRBs issued through a joint exercise of powers authority are likely to provide the City with the lowest costs of borrowing.

Each joint exercise of powers authority must be comprised of two or more public agencies. On June 26, 2025, the Ordinance creating the AIDA became effective and the AIDA may now serve as a partner agency with the City to form a new joint exercise of powers authority to be called the Atascadero Financing Authority (“AFA”).

The proposed JPA Agreement (Attachment 3) includes the following provisions, among others:

- The AFA is authorized to issue bonds under the Joint Exercise of Powers Act (Government Code Section 6500 et seq.). Bonds issued by the AFA are not obligations of its members (the City and the AIDA) or personal obligations of the AFA’s governing board, the City Council’s or the Atascadero Industrial Development Authority’s governing board and are solely payable from the revenues that are pledged in connection therewith.
- The City Council will serve as the AFA’s governing board, and the City Manager, Director of Administrative Services and City Clerk will serve as the AFA’s Executive Director, Treasurer and Secretary, respectively.

- Regular meetings of the AFA will be held concurrently with regular City Council meetings and conducted in accordance with the Brown Act.
- The AFA may not be dissolved while its bonds are outstanding.
- The AFA books will be audited annually as part of the City audit process and the AFA's financial statements may be combined with the City's financial statements.
- The City's Conflict of Interest Code is designated as the Conflict of Interest Code of the AFA.

Creating the AFA requires the adoption of the attached Draft Resolutions (Attachments 1 and 2) by the City Council and Board of Directors, respectively, which approve the JPA Agreement (Attachment 3). The newly formed AFA can then proceed with the planned issuance of the Project LRBs.

ENVIRONMENTAL REVIEW

The formation of the AFA is not a "Project" under the California Environmental Quality Act (CEQA) as this action will not cause any significant impact on the environment.

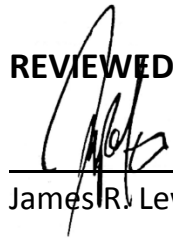
FISCAL IMPACT:

There is no significant impact to the City's general fund associated with the proposed formation of the AFA. Operating expenses are anticipated to be nominal and staffing for the AFA would be provided from existing resources of City staff.

REVIEWED BY OTHERS:

This item has been reviewed by the Assistant City Manager and the City Attorney.

REVIEWED AND APPROVED FOR BOARD OF DIRECTORS AGENDA



James R. Lewis, City Manager/Executive Director

ATTACHMENTS:

1. City Council Draft Resolution
2. Atascadero Industrial Development Authority Board Draft Resolution
3. Draft Joint Exercise of Powers Agreement

DRAFT RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ATASCADERO APPROVING, AUTHORIZING AND
DIRECTING THE EXECUTION OF A JOINT EXERCISE OF
POWERS AGREEMENT BY AND BETWEEN THE CITY OF
ATASCADERO AND THE ATASCADERO INDUSTRIAL
DEVELOPMENT AUTHORITY TO FORM THE
ATASCADERO FINANCING AUTHORITY**

WHEREAS, the City of Atascadero (the “City”) is a municipal corporation that is duly organized and existing under and pursuant to the general laws of the State of California; and

WHEREAS, the Atascadero Industrial Development Authority (the “AIDA”) is an industrial development authority and a public body corporate and politic that is duly organized and existing under and pursuant to the California Industrial Development Financing Act, as codified in Title 10 (commencing with Section 91500) of the California Government Code; and

WHEREAS, the City and the AIDA, acting under Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (the “JPA Act”) may enter into a joint exercise of powers agreement pursuant to which such contracting parties may jointly exercise any power common to them and, pursuant to Article 4 of the JPA Act, exercise certain additional powers; and

WHEREAS, the City and the AIDA desire to create and establish the Atascadero Financing Authority (the “Authority”) pursuant to the JPA Act; and

WHEREAS, there has been presented to this meeting a proposed form of Joint Exercise of Powers Agreement (the “JPA Agreement”), by and between the City and the AIDA, which agreement creates and establishes the Authority; and

WHEREAS, under California law and the JPA Agreement, the Authority will be a public entity separate and apart from the parties to the JPA Agreement, and the debts, liabilities and obligations of the Authority will not be the debts, liabilities or obligations of City or the AIDA or any representative of the City serving on the governing body of the Authority.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. Recitals. The foregoing recitals are true and correct and the City Council so finds and determines.

SECTION 2. Approval. The JPA Agreement is hereby approved in substantially the form on file with the City Clerk. Any member of the City Council or the City Manager of the City (each, an “Authorized Officer”) is hereby authorized and directed, for and on behalf of the City, to execute and deliver the JPA Agreement, in substantially said form, with such changes and

insertions therein as such Authorized Officer, with the advice of counsel to the City, may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

SECTION 3. Authorized Officers. The Authorized Officers, the Director of Administrative Services, the City Clerk or any other proper officer of the City, acting singly, be and each of them hereby is authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by the this resolution.

SECTION 4. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED at a regular meeting of the City Council on the 22nd day of July, 2025.

On motion by Council Member _____ and seconded by Council Member _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ATASCADERO

Charles Bourbeau, Mayor

ATTEST:

Lara K. Christensen, City Clerk

DRAFT RESOLUTION NO. ____

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ATASCADERO INDUSTRIAL DEVELOPMENT AUTHORITY
APPROVING, AUTHORIZING AND DIRECTING THE
EXECUTION OF A JOINT EXERCISE OF POWERS
AGREEMENT BY AND BETWEEN THE CITY OF
ATASCADERO AND THE ATASCADERO INDUSTRIAL
DEVELOPMENT AUTHORITY TO FORM THE
ATASCADERO FINANCING AUTHORITY**

WHEREAS, the Atascadero Industrial Development Authority (the “AIDA”) is an industrial development authority and a public body corporate and politic that is duly organized and existing under and pursuant to the California Industrial Development Financing Act, as codified in Title 10 (commencing with Section 91500) of the California Government Code; and

WHEREAS, the City of Atascadero (the “City”) is a municipal corporation that is duly organized and existing under and pursuant to the general laws of the State of California; and

WHEREAS, the City and the AIDA, acting under Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (the “JPA Act”) may enter into a joint exercise of powers agreement pursuant to which such contracting parties may jointly exercise any power common to them and, pursuant to Article 4 of the JPA Act, exercise certain additional powers; and

WHEREAS, the City and the AIDA desire to create and establish the Atascadero Financing Authority (the “Authority”) pursuant to the JPA Act; and

WHEREAS, there has been presented to this meeting a proposed form of Joint Exercise of Powers Agreement (the “JPA Agreement”), by and between the City and the AIDA, which agreement creates and establishes the Authority; and

WHEREAS, under California law and the JPA Agreement, the Authority will be a public entity separate and apart from the parties to the JPA Agreement, and the debts, liabilities and obligations of the Authority will not be the debts, liabilities or obligations of City or the AIDA or any representative of the City serving on the governing body of the Authority.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Atascadero Industrial Development Authority:

SECTION 1. Recitals. The foregoing recitals are true and correct and the Board of Directors so finds and determines.

SECTION 2. Approval. The JPA Agreement is hereby approved in substantially the form on file with the Secretary. Any member of the Board of Directors or the Executive Director of the AIDA (each, an “Authorized Officer”) is hereby authorized and directed, for and on behalf of the AIDA, to execute and deliver the JPA Agreement, in substantially said form, with such changes

and insertions therein as such Authorized Officer, with the advice of counsel to the AIDA, may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

SECTION 3. Authorized Officers. The Authorized Officers, the Treasurer, the Secretary or any other proper officer of the AIDA, acting singly, be and each of them hereby is authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by the this resolution.

SECTION 4. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED at a regular meeting of the Board of Directors on the 22nd day of July, 2025.

On motion by Board Member _____ and seconded by Board Member _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATASCADERO INDUSTRIAL
DEVELOPMENT AUTHORITY

Charles Bourbeau, Chair

ATTEST:

Lara K. Christensen, Secretary

**JOINT EXERCISE OF POWERS AGREEMENT
(Atascadero Financing Authority)**

by and between

CITY OF ATASCADERO

and

ATASCADERO INDUSTRIAL DEVELOPMENT AUTHORITY

dated as of

July 22, 2025

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JOINT EXERCISE OF POWERS AGREEMENT
(Atascadero Financing Authority)

This **JOINT EXERCISE OF POWERS AGREEMENT (Atascadero Financing Authority)** (“JPA Agreement”), dated as of July 22, 2025, is entered into by and between the **CITY OF ATASCADERO**, a municipal corporation and general law city organized and existing under the laws of the State (“City”), and the **ATASCADERO INDUSTRIAL DEVELOPMENT AUTHORITY**, a public body corporate and politic organized and existing under the laws of the State (“AIDA”).

DECLARATION OF PURPOSE

A. Chapter 5 of Division 7 of Title 1 of the Government Code authorizes the City and the AIDA to form, create and establish a joint exercise of powers entity that has the power to exercise any powers common to the City and the AIDA and to exercise additional powers granted to it under the Act, including but not limited to the issuance of bonds, pursuant to Section 6588 thereof.

B. This JPA Agreement creates such an entity, which shall be known as the Atascadero Financing Authority (the “Authority”), for the purposes and to exercise the powers described herein.

C. Article 4 of the Act (known as the “Marks-Roos Local Bond Pooling Act of 1985,” Government Code Section 6584 *et seq.*) authorizes and empowers the Authority to issue Bonds and to purchase bonds issued by, or to make loans to, the City or the AIDA for financing or providing interim financing for the acquisition, construction, installation and improvement of public facilities and other public capital improvements, working capital, liability and other insurance needs, or projects whenever there are significant public benefits, as determined by the City or the AIDA. The Marks-Roos Local Bond Pooling Act of 1985 further authorizes and empowers the Authority to sell Bonds so issued or purchased to public or private purchasers at public or negotiated sale.

TERMS OF AGREEMENT

Section 1. Definitions. Unless the context otherwise requires, the terms defined in this Section shall for all purposes of this JPA Agreement have the meanings herein specified.

A. Act. The term “Act” means Articles 1, 2 and 4 of Chapter 5 of Division 7 of Title 1 of the Government Code (Section 6500 *et seq.*), as amended.

B. Authority. The term “Authority” means the Atascadero Financing Authority created by this JPA Agreement.

C. Board; Board of Directors. The terms “Board” or “Board of Directors” mean the governing board of the Authority, which shall be comprised of the City Council of the City as set forth in Section 4.B hereof.

D. Bonds. The term “Bonds” means bonds and any other evidence of indebtedness of the Authority authorized and issued pursuant to the Act, including but not limited to Section 6588 thereof.

E. Brown Act. The term “Brown Act” means the Government Code provisions at Section 54950 *et seq.* governing the notice and agenda requirements for meetings of government agencies in the State and any later amendments, revisions, or successor enactments.

F. City. The term “City” means the City of Atascadero, a municipal corporation and general law city organized and existing under the laws of the State.

G. Fiscal Year. The term “Fiscal Year” has the meaning set forth in Section 7.

H. Government Code. The term “Government Code” means the Government Code of the State.

I. California Industrial Development Financing Act. The term “California Industrial Development Financing Act” means the California Industrial Development Financing Act, as codified in Title 10 (commencing with Section 91500) of the Government Code.

J. AIDA. The term “AIDA” means the Atascadero Industrial Development Authority, a public body corporate and politic and industrial development authority organized and existing pursuant to the California Industrial Development Financing Act and all successor statutes and implementing regulations thereto.

K. Indenture. The term “Indenture” means each indenture, trust agreement or other such instrument pursuant to which Bonds are issued.

L. JPA Agreement. The “JPA Agreement” means this Joint Exercise of Powers Agreement (Atascadero Financing Authority), as it may be amended from time to time, creating the Authority.

M. Member. The term “Member” or “Members” means the City and/or the AIDA, as appropriate.

N. Secretary of State. The term “Secretary of State” means the California Secretary of State.

O. State. The term “State” means the State of California.

Section 2. Purpose. This JPA Agreement is made pursuant to the Act for the purpose of assisting in the financing and refinancing of capital improvement projects of the Members and other activities of the Members as permitted under the Act by exercising the powers referred to in this JPA Agreement.

Section 3. Term. This JPA Agreement shall become effective as of the date hereof and shall continue in full force and effect until terminated by a supplemental agreement of the AIDA and the City; provided, however, that in no event shall this JPA Agreement terminate while any Bonds or other obligations of the Authority remain outstanding under the terms of any indenture, trust agreement, contract, agreement, lease, sublease or other instrument pursuant to which such Bonds are issued or other obligations are incurred.

Section 4. Atascadero Financing Authority.

A. Creation of the Authority. There is hereby created pursuant to the Act an authority and public entity to be known as the “Atascadero Financing Authority.” As provided in the Act, the Authority shall be a public entity separate from the City and the AIDA. The debts, liabilities and obligations of the Authority shall not constitute debts, liabilities or obligations of the City or the AIDA.

(1) Notice of Agreement or Amendment. Within 30 days after the effective date of this JPA Agreement or any amendment hereto, the Secretary of the Authority will cause a notice of this JPA Agreement or amendment to be prepared and filed with the office of the Secretary of State in the manner set forth in Section 6503.5 of the Act. Such notice shall also be filed with the office of the Controller of the State.

(2) Registry of Public Agencies or Amendment. Within 70 days after the date of commencement of the Authority’s legal existence, pursuant to Government Code Section 53051, the Secretary of the Authority shall file a statement of all of the following facts with both the Secretary of State (on a form prescribed by the Secretary of State) and the County Clerk of San Luis Obispo County: (1) the full, legal name of the public agency; (2) the official mailing address of the governing body of the public agency; (3) the name and residence or business address of each member of the governing body of the public agency; and (4) the name, title, and residence or business address of the chairperson, president, or other presiding officer, and clerk or secretary of the governing body of the public agency. Within 10 days after any change in these facts required to be stated pursuant to the foregoing, the Secretary of the Authority shall file an amended statement containing such updated information with the Secretary of State (on a form prescribed by the Secretary of State) and with the County Clerk of San Luis Obispo County.

B. Governing Board. The Authority shall be administered by the Board of Directors, which shall consist of the City Council of the City. The term of office as a member of the Board of Directors shall terminate when such member of the Board shall cease to hold his or her respective office at the City and the successor to such officer or director of the City shall become a member of the Board upon assuming such office.

C. Meetings of Board of Directors.

(1) Time and Place. The Board shall hold its regular meetings concurrently with and/or immediately following the regular meetings of the City Council and the same shall occur consistent with the schedule set by resolution of the City Council for its regular meetings as to time, place and location. The Board may suspend the holding of regular meetings so long as there is no need for Authority business, and provided that any action taken regarding the sale of Bonds shall occur by resolution placed on a noticed and posted meeting agenda consistent with the requirements for regular meetings under the Brown Act. At all times, each regular meeting of the Authority shall take place pursuant to a 72-hour notice and agenda requirement or as otherwise provided by the Brown Act. Notwithstanding the foregoing, the Board may, by resolution adopted at a regular or special meeting, declare that regular meetings shall occur at a date or dates, and at times, different from that set forth in this paragraph as long as the Board holds at least one regular meeting per year.

(a) Special Meetings. The Board may hold special meetings at any time and from time to time in accordance with the Brown Act. A special meeting may be called at any

time by the Secretary of the Authority or the Executive Director of the Authority by delivering written notice to each Board member. Such written notice may be dispensed with as to any Board member who at or prior to the time the meeting convenes files with the Secretary of the Authority a written waiver of notice. Such waiver may be given by telegram, telecopy, facsimile, or email/electronic communication. Such written notice may also be dispensed with as to any member who is actually present at the meeting.

(b) *Closed Session.* Nothing contained in this JPA Agreement shall be construed to prevent the Board from holding closed sessions during a regular or special meeting concerning any matter permitted by law to be considered in a closed session.

(2) *Public Hearings.* All public hearings held by the Board shall be held during regular or special meetings of the Board.

(3) *Adjournment.* The Board may adjourn any meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn meetings of the Board from time to time. If all Board members are absent from any regular meeting or adjourned regular meeting, the Secretary or acting Secretary of the Authority may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be given in the same manner as provided for special meetings unless such notice is waived as provided for special meetings. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within 24 hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as provided in this Section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

(a) *Continued Hearing.* Any public hearing being held, or any hearing noticed or ordered to be held at any meeting may by order or notice of continuance be continued or recontinued to any subsequent meeting in the same manner and to the same extent set forth herein for the adjournment of the meetings; provided that, if the hearing is continued to a time less than 24 hours after the time specified in the order or notice of hearing, a copy of the order or notice of continuance shall be posted immediately following the meeting at which the order or declaration of continuance was adopted or made.

(4) *Agendas.* The Chair of the Board or the Executive Director of the Authority shall prepare or approve the agenda of all meetings. Business will be conducted according to the agenda, except when determined by the Board as permitted by law.

D. *Rules of Conduct.* The presiding officer at the meeting shall determine the rules of conduct.

(1) *Legal Notice.* All regular and special meetings of the Board shall be called, noticed, held and conducted subject to the provisions of the Brown Act.

(2) *Minutes.* The Secretary of the Authority shall cause minutes of all meetings of the Board to be kept and shall, as soon as practicable after each meeting, cause a copy of the minutes to be forwarded to each member of the Board and to the City and the AIDA.

(3) Quorum. A majority of the members of the Board shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn meetings from time to time. Any action or decision of the Authority shall be on motion duly approved by a majority of the Board present at a lawfully held meeting.

E. Officers; Duties; Bonds.

(1) Officers. The officers of the Authority shall be the Chair, the Vice Chair, the Secretary, the Treasurer and the Executive Director. Such officers may be directors or officers of the City serving ex officio.

(a) Chair. The Chair of the Authority shall be the Board member who is the Mayor of the City. The term of office shall be the same as the term of the Mayor of the City. The Chair shall preside at all meetings of the Authority, and shall submit such information and recommendations to the Board as he or she may consider proper concerning the business, policies and affairs of the Authority.

(b) Vice Chair. The Vice Chair shall be the Board member who is the Mayor Pro Tem of the City. The term of office shall be the same as the term of the Mayor Pro Tem of the City. The Vice Chair shall perform the duties of the Chair in the absence or incapacity of the Chair. In case of the resignation or death of the Chair, the Vice Chair shall perform such duties as are imposed on the Chair, until such time as a new Chair is selected or appointed.

(c) Secretary. The City Clerk of the City is hereby designated as the Secretary of the Authority. The Secretary shall keep the records of the Authority, shall act as Secretary at the meetings of the Authority and record all votes, and shall keep a record of the proceedings of the Authority in a journal of proceedings to be kept for such purpose, and shall perform all duties incident to the office.

(d) Treasurer. The Director of Administrative Services of the City is hereby designated as the Treasurer of the Authority. Subject to the applicable provisions of any trust agreement, indenture or resolution providing for a trustee or other fiscal agent, the Treasurer is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and shall file an official bond if so required by the Board of the Authority and, as such, shall have the powers, duties and responsibilities specified in Section 6505.5 of the Act.

(e) Executive Director. The City Manager of the City is hereby designated the Executive Director of the Authority and shall be responsible for execution and supervision of the affairs of the Authority. Except as otherwise authorized by resolution of the Board, the Executive Director or the Executive Director's designee shall sign all contracts, deeds and other instruments executed by the Authority. In addition, subject to the applicable provisions of any trust agreement, indenture or resolution providing for a trustee or other fiscal agent, the Executive Director is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and shall file an official bond if so required by the Board and, as such, shall have the powers, duties and responsibilities specified in Section 6505.1 of the Act.

(2) Quarterly Reports. In the event, but only in the event, that the Treasurer holds moneys for the account of the Authority or the Members, the Treasurer shall verify

and report in writing at least quarterly to the Authority and the Members the amount of money so held, the amount of receipts since the last such report, and the amount paid out since the last such report.

(3) Compensation. The services of the officers shall be without compensation by the Authority unless said officers are otherwise compensated in accordance with Section 4.B hereinabove or as employees of the City. The City will provide such other administrative services as required by the Authority, and shall not receive economic remuneration from the Authority for the provision of such services.

(4) Other Services. The Board shall have the power to appoint such other officers and employees as it may deem necessary and to retain independent counsel, consultants and accountants.

(5) Performance of Duties. All of the privileges and immunities from liability, exemptions from laws, ordinances and rules, all pension, relief, disability, worker's compensation and other benefits which apply to the activities of officers, agents or employees of the Members when performing their respective functions within the territorial limits of their respective Member, shall apply to them to the same degree and extent while engaged in the performance of any of their functions and duties extraterritorially under the provisions of this JPA Agreement.

(6) Authority Employees, If Any. None of the officers, agents or employees, if any, directly employed by the Authority shall be deemed, by reason of their employment by the Authority, to be employed by any Member or, by reason of their employment by the Authority, to be subject to any of the requirements of any Member.

(7) Authority Obligations. The Members hereby confirm their intent and agree that, as provided in Section 4.A hereof and in the Act, the debts, liabilities and obligations of the Authority shall not constitute debts, liabilities or obligations of the City or the AIDA.

(8) Records Retention. In any event, the Authority or the City shall cause all records regarding the Authority's formation, existence, operations, any Bonds issued by the Authority, obligations incurred by it and proceedings pertaining to its termination to be retained for at least six (6) years following termination of the Authority or final payment of any Bonds issued by the Authority, whichever is later.

(9) Reserved.

(10) Board Action. No Board member, officer, agent or employee of the Authority, without prior specific or general authority by a vote of the Board, shall have any power or authority to bind the Authority by any contract, to pledge its credit, or to render it liable for any purpose in any amount.

Section 5. Powers.

A. Powers of Authority. The Authority shall have any and all powers which are common powers of the City and the AIDA, and any and all powers separately conferred by law upon the Authority. All such powers, whether common to the Members or separately conferred by law upon the Authority, are specified as powers of the Authority to the extent required by law, except any such

powers which are specifically prohibited to the Authority by applicable law. The Authority's exercise of its powers is subject to the restrictions upon the manner of exercising the powers of the City.

(1) *Actions.* The Authority is hereby authorized, in its own name, to do all acts necessary or convenient for the exercise of its powers, including, but not limited to, any or all of the following: to sue and be sued; to make and enter into contracts; to employ agents, consultants, attorneys, accountants, and employees; to acquire, hold or dispose of property, whether real or personal, tangible or intangible, wherever located; and to issue Bonds or otherwise incur debts, liabilities or obligations to the extent authorized by the Act or any other applicable provision of law and to pledge any property or revenues or the rights thereto as security for such Bonds and other indebtedness.

(2) *Additional Powers.* Notwithstanding the foregoing, the Authority shall have any additional powers conferred under the Act or under applicable law, insofar as such additional powers may be necessary to accomplish the purposes set forth in Section 2 hereof.

(3) *Limitation of Authority.* Notwithstanding anything to the contrary in this Agreement, the Authority shall not have the power or the authority to enter into any retirement contract with any public retirement system (within the meaning of section 6508.2 of the California Government Code) for any reason. The provision in this paragraph is intended to benefit the Members and to be a confirming irrevocable obligation of the Authority, which may be enforced by the Members, individually or collectively.

Section 6. Termination of Powers. The Authority shall continue to exercise the powers herein conferred upon it until the termination of this JPA Agreement in accordance with Section 3. hereof.

Section 7. Fiscal Year. Unless and until changed by resolution of the Board, the Fiscal Year of the Authority shall be the period from July 1 of each year to and including the following June 30, except for the first Fiscal Year, which shall be the period from the date of execution of this JPA Agreement to June 30, 2026.

Section 8. Disposition of Assets. Upon termination of this JPA Agreement pursuant to Section 3 hereof, any surplus money in possession of the Authority or on deposit in any fund or account of the Authority shall be returned in proportion to any contributions made as required by Section 6512 of the Act. The Board is vested with all powers of the Authority for the purpose of concluding and dissolving the business affairs of the Authority. After rescission or termination of this JPA Agreement pursuant to Section 3 hereof, all property of the Authority, both real and personal, shall be distributed to the City, subject to Section 9 hereof.

Section 9. Contributions and Advances. Contributions or advances of public funds and of personnel, equipment or property may be made to the Authority by the City and the AIDA for any of the purposes of this JPA Agreement. Payment of public funds may be made to defray the cost of any such contribution. Any such advance made in respect of a revenue-producing facility shall be made subject to repayment, and shall be repaid, in the manner agreed upon by the City or the AIDA, as the case may be, and the Authority at the time of making such advance as provided by Section 6512.1 of the Act. It is mutually understood and agreed that neither the City nor the AIDA has any obligation to make advances or contributions to the Authority to provide for the costs and expenses of

administration of the Authority, even though either may do so. The City or the AIDA may allow the use of personnel, equipment or property in lieu of other contributions or advances to the Authority.

Section 10. Bonds.

A. Authority to Issue Bonds. When authorized by the Act or other applicable provisions of law and by resolution of the Board, the Authority may issue Bonds for the purpose of raising funds for the exercise of any of its powers or to otherwise carry out its purposes under this JPA Agreement. Said Bonds shall have such terms and conditions as are authorized by the Board.

B. Bonds Limited Obligations. The Bonds, including the principal and any purchase price thereof, and the interest and premium, if any, thereon, shall be special obligations of the Authority payable solely from, and secured solely by, the revenues, funds and other assets pledged therefor under the applicable Indenture(s) and shall not constitute a charge against the general credit of the Authority. The Bonds shall not be secured by a legal or equitable pledge of, or lien or charge upon or security interest in, any property of the Authority or any of its income or receipts except the property, income and receipts pledged therefor under the applicable Indenture(s). The Bonds shall not constitute a debt, liability or obligation of the State or any public authority thereof, including the AIDA and the City, other than the special obligation of the Authority as described above. Neither the faith and credit nor the taxing power of the State or any public authority thereof, including the AIDA and the City, shall be pledged to the payment of the principal or purchase price of, or the premium, if any, or interest on the Bonds, nor shall the State or any public authority or instrumentality thereof, including the AIDA and the City, in any manner be obligated to make any appropriation for such payment. The Authority shall have no taxing power.

(1) No Personal Liability. No covenant or agreement contained in any Bond or Indenture shall be deemed to be a covenant or agreement of any director, officer, agent or employee of the Authority in his or her individual capacity, and no director or officer of the Authority executing a Bond shall be liable personally on such Bond or be subject to any personal liability or accountability by reason of the issuance of such Bond.

Section 11. Agreement Not Exclusive. This JPA Agreement shall not be exclusive and shall not be deemed to amend or alter the terms of other agreements between the City and the AIDA, except as the terms of this JPA Agreement shall conflict therewith, in which case the terms of this JPA Agreement shall prevail.

Section 12. Accounts and Reports. All funds of the Authority shall be strictly accounted for in books of account and financial records maintained by the Authority, including a report of all receipts and disbursements. The Authority shall establish and maintain such funds and accounts as may be required by generally accepted accounting principles and by each Indenture for outstanding Bonds (to the extent that such duties are not assigned to a trustee for owners of Bonds). The books and records of the Authority shall be open to inspection at all reasonable times by the City and the AIDA and their representatives.

A. Trustee Responsibilities. The Authority shall require that each Indenture provide that the trustee appointed thereunder shall establish suitable funds, furnish financial reports and provide suitable accounting procedures to carry out the provisions of such Indenture. Said trustee may be given such duties in said Indenture as may be desirable to carry out the requirements of this Section 12.

B. Audits. The Treasurer of the Authority shall cause an independent audit to be made of the books of accounts and financial records of the Authority in compliance with the requirements of the Act. Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section 12 shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority available for that purpose.

C. Audit Reports. The Treasurer of the Authority, as soon as practicable after the close of each Fiscal Year, but in any event within the time necessary to comply with the requirements of the Act, shall file a report of the audit performed pursuant to Subsection B of this Section 12 as required by the Act and shall send a copy of such report to public entities and persons in accordance with the requirements of the Act.

Section 13. Funds. Subject to the provisions of each Indenture for outstanding Bonds providing for a trustee to receive, have custody of and disburse funds which constitute Authority funds, the Treasurer of the Authority shall receive, have the custody of and disburse Authority funds pursuant to accounting procedures approved by the Board and shall make the disbursements required by this JPA Agreement or otherwise necessary to carry out the provisions and purposes of this JPA Agreement.

Section 14. Conflict of Interest Code. The Authority shall, by resolution, adopt a Conflict of Interest Code to the extent required by law. Such Conflict of Interest Code may be the conflict of interest code of the City, and by action of the Board in approving this JPA Agreement, the initial conflict of interest code is and shall be the City conflict of interest code.

Section 15. Breach. If default shall be made by the City or the AIDA in any covenant contained in this JPA Agreement, such default shall not excuse either the City or the AIDA from fulfilling its obligations under this JPA Agreement, and the City and the AIDA shall continue to be liable for the payment of contributions and the performance of all conditions herein contained. The City and the AIDA hereby declare that this JPA Agreement is entered into for the benefit of the Authority created hereby and the City and the AIDA hereby grant to the Authority the right to enforce by whatever lawful means the Authority deems appropriate all of the obligations of each of the parties hereunder. Each and all of the remedies given to the Authority hereunder or by any law now or hereafter enacted are cumulative and the exercise of one right or remedy shall not impair the right of the Authority to any or all other remedies.

Section 16. Notices. Notices to the City and the AIDA hereunder shall be sufficient if delivered to the City Manager of the City and the Executive Director of the AIDA.

Section 17. Withdrawal. Neither the AIDA nor the City may withdraw from this JPA Agreement prior to the end of the term of this JPA Agreement determined in accordance with Section 3.

Section 18. Effectiveness; Counterparts. This JPA Agreement shall become effective and be in full force and effect and a legal, valid and binding obligation of the AIDA and the City when each party has executed this JPA Agreement, including the authority to execute by counterparts.

Section 19. Severability. Should any part, term, or provision of this JPA Agreement be decided by the courts to be illegal or in conflict with any law of the State, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms or provisions hereof shall not be affected thereby.

Section 20. Successors; Assignment. This JPA Agreement shall be binding upon and shall inure to the benefit of the successors of the parties. Except to the extent expressly provided herein, neither party may assign any right or obligation hereunder without the consent of the other.

Section 21. Amendment of Agreement. This JPA Agreement may be amended by supplemental agreement executed by the Members at any time; provided, however, that this JPA Agreement may be terminated only in accordance with Section 3 hereof and, provided further, that such supplemental agreement shall be subject to any restrictions contained in any Bonds or documents related to any Bonds to which the Authority is a party.

Section 22. Form of Approvals. Whenever an approval is required in this JPA Agreement, unless the context specifies otherwise, it shall be given: (A) in the case of the AIDA, by resolution duly adopted by the AIDA Board; (B) in the case of the City, by resolution duly adopted by the City Council of the City; and (C) in the case of the Authority, by resolution duly adopted by the Board. Whenever in this JPA Agreement any consent or approval is required, the same shall not be unreasonably withheld, conditioned or delayed.

Section 23. Waiver of Personal Liability. No Board member, officer or employee of the Authority, the City or the AIDA shall be individually or personally liable for any claims, losses, damages, costs, injury and liability of any kind, nature or description arising from the actions of the Authority or the actions undertaken pursuant to this JPA Agreement, and the City shall defend such Board members, officers or employees against any such claims, losses, damages, costs, injury and liability. Without limiting the generality of the foregoing, no Board member, officer or employee of the Authority or of any Member shall be personally liable on any Bonds or be subject to any personal liability or accountability by reason of the issuance of Bonds pursuant to the Act and this JPA Agreement. To the fullest extent permitted by law, the Board shall provide for indemnification by the Authority of any person who is or was a member of the Board, or an officer, employee or other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a member of the Board, or an officer, employee or other agent of the Authority, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith and in the course and scope of his or her office, employment or authority. In the case of a criminal proceeding, the Board may provide for indemnification and defense of a member of the Board, or an officer, employee or other agent of the Authority to the extent permitted by law.

Section 24. Section Headings. All section headings contained herein are for convenience of reference only and are not intended to define or limit the scope of any provision of this JPA Agreement.

Section 25. Miscellaneous. This JPA Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

A. Authorized Designees. Where reference is made to duties to be performed for the Authority by a public official or employee, such duties may be performed by that person's duly authorized deputy or assistant. Where reference is made to actions to be taken by the AIDA or the City, such action may be exercised through the officers, staff or employees of the AIDA or the City, as the case may be, in the manner provided by law.

B. Governing Law. This JPA Agreement is made in the State, under the Constitution and laws of the State and is to be construed as a contract made and to be performed in the State.

C. Entire Agreement. This JPA Agreement is the complete and exclusive statement of the agreement among the parties with respect to the subject matter hereof, which supersedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between the parties relating to the subject matter of this JPA Agreement.

IN WITNESS WHEREOF, the City and AIDA have caused this JPA Agreement to be executed and attested by their proper officers thereunto duly authorized, as of the day and year first above written.

CITY OF ATASCADERO, a municipal corporation

By: _____
Charles Bourbeau, Mayor

Attest:

Lara K. Christensen, City Clerk

**ATASCADERO INDUSTRIAL DEVELOPMENT
AUTHORITY**, a public body corporate and politic

By: _____
Charles Bourbeau, Chair



CITY OF ATASCADERO

CITY COUNCIL STAFF REPORT

Item H1

Department: Community Development
Date: 07/22/2025
Placement: Public Hearing

TO: JAMES R. LEWIS, CITY MANAGER
FROM: PHIL DUNSMORE, COMMUNITY DEVELOPMENT DIRECTOR
PREPARED BY: ERICK GOMEZ, ASSOCIATE PLANNER

SUBJECT: CFD Annexation: Dove Creek Mixed-Use

RECOMMENDATIONS:

Council:

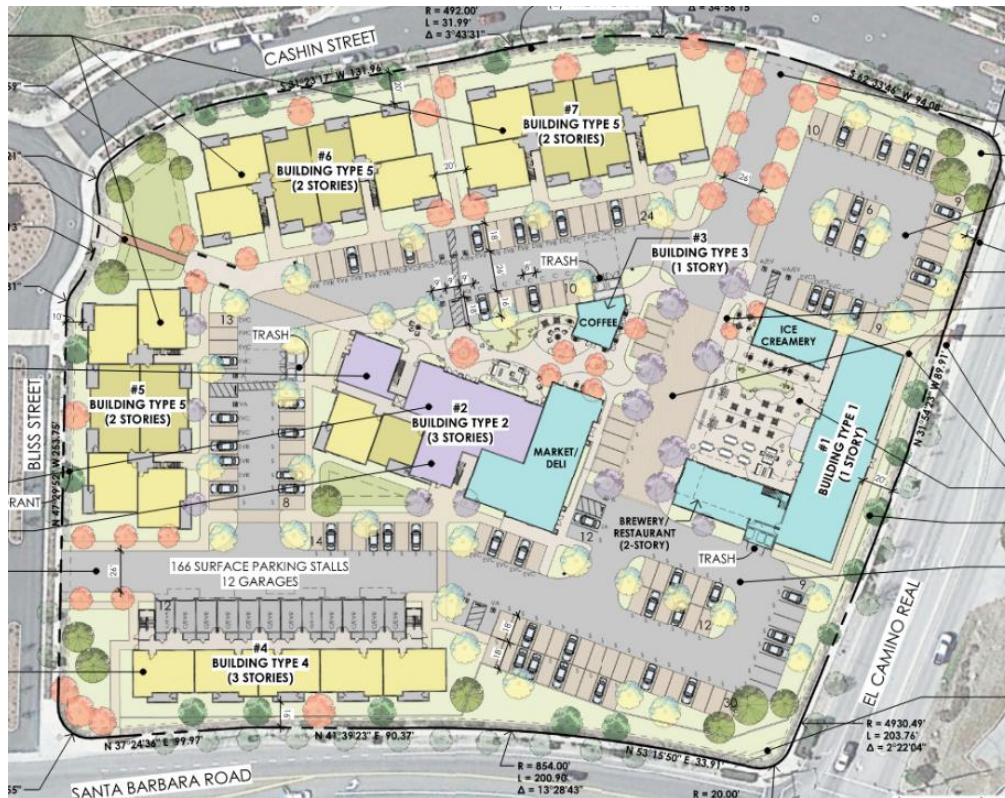
1. Conduct the public hearing for the proposed annexation.
2. Adopt Draft Resolution A; authorizing the territory identified in City Council Resolution 2025-032 to be annexed into Community Facilities District No. 2005-1, authorizing the levy of a special tax and submitting the levy of a special tax to qualified electors.
3. Direct the City Clerk to conduct a landowner vote of annexations and collect and count the ballots.
4. Adopt Draft Resolution B, declaring the results of a special annexation landowner election for Annexation No. 26, determining the validity of prior proceedings and directing the recording of an amendment to the notice of special tax lien.
5. Introduce for first reading, by title only, Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 26.

DISCUSSION:

In July 2004, as a key part of the adoption of the City's Comprehensive Financial Strategy, the Council addressed the need to recover all costs associated with new residential development by directing the formation of a CFD. California law allows the formation of such districts for the purpose of recovering the cost of providing public safety services, including police and fire services, and park services for new developments. CFDs ensure that new homeowners pay special taxes in order to sustain the service capability for emergency and non-emergency services to new growth areas in the City. Without such special taxes in place, most new residential units have a substantial negative impact on the General Fund. The Citywide CFD was established in 2005 consistent with this policy and a number of projects have been annexed into the CFD as a requirement prior to recordation of a final map.

On June 25, 2024, City Council approved the Dove Creek Mixed-Use project on a 4-0-1 vote. The applicant, Montage Development, Inc., is required to annex into the City's Community Facilities District (CFD) prior to the recordation of their subdivision map and/or the issuance of any building permits for residential units. The Dove Creek commercial corner project consists of:

- 71 residential condominium units.
- A 20-room hotel.
- 14,840 SF of commercial tenant space.



Dove Creek Mixed Use Master Plan of Development

On June 10th, 2025, the City Council initiated the process for this annexation by adopting a resolution of intent (Resolution No. 2025-032) to annex the subject project into the existing Citywide CFD and set the date of the public hearing. The attached draft resolutions and draft ordinance before the Council are the final step to annex the project (Annexation No. 26) into the existing Citywide CFD (CFD 2005-1) to fund new police, fire, and park services associated with the developments. The CFD will be active on the entirety of the site. However, based on the Rate and Method of Apportionment that established the methodology for annual levies, annual taxes are expected to be levied on only the residential properties/units because commercial development is generally fiscally neutral or positive.

The CFD annual levy is currently \$844.78 per residential unit for the 2024-2025 tax year and adjusts each year for inflation. The money collected can only be used to fund new public services

authorized to be funded by the Mello-Roos Act and identified within the Rate and Method of Apportionment.

After the close of the Public Hearing, the City Council may adopt Draft Resolution A (Attachment 1), which officially establishes the annexation of territory to Community Facilities District 2005-1. If approved, the Resolution authorizes the levy of special taxes within the annexation area.

Following the adoption of Draft Resolution A, the City Clerk will hold a landowner election, verifying the property owner's wishes to annex into the City's CFD. If the landowner(s) elect to annex into the CFD, the City Council will certify the election by adopting Draft Resolution B and introduce for first reading, by title only, Draft Ordinance A (Attachment 3), authorizing the special taxes for Annexation No. 26.

The Dove Creek Mixed-Use project was conditioned to be fiscally neutral through annexation into the existing Citywide CFD (CFD 2005-1 – Public Services). If the annexation is not approved, the project will not be able to meet the conditions of approval.

ALTERNATIVE:

Council could require the developer to meet the fiscal neutrality condition of approval through some other mechanism.

FISCAL IMPACT:

Assessments for this annexation are estimated to be \$59,980 annually, adjusted each year for inflation.

REVIEWED BY OTHERS:

This item has been reviewed by the City Attorney, Planning Manager, and Administrative Services Director.

REVIEWED AND APPROVED FOR COUNCIL AGENDA



James R. Lewis, City Manager

ATTACHMENT(S):

1. Draft Resolution A
2. Draft Resolution B
3. Draft Ordinance

DRAFT RESOLUTION A

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, AUTHORIZING THE ANNEXATION OF TERRITORY INTO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES), AUTHORIZING THE LEVY OF A SPECIAL TAX, AND SUBMITTING THE LEVY OF SPECIAL TAX TO QUALIFIED ELECTORS

ANNEXATION NO. 26: DOVE CREEK MIXED-USE

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the “Act”), the City Council of the City of Atascadero (the “City”) previously conducted proceedings to establish the City of Atascadero Community Facilities District No. 2005-1 (Public Services) (the “District”), and

WHEREAS, this City Council on June 10, 2025, adopted its Resolution No. 2025-032 entitled “Resolution of the City Council of the City of Atascadero, California, Declaring its Intention to Annex Territory into Community Facilities District No. 2005-1 (Public Services) as Annexation No. 26, and to Authorize the Levy of Special Taxes Therein” (the “Resolution of Intention”) stating its intention to annex the territory to the District pursuant to the Act; and,

WHEREAS, a copy of the Resolution of Intention, incorporating a description and map of the proposed boundaries of the territory to be annexed to the District, stating the services to be funded by the District and the rate and method of apportionment of the special tax to be levied within the District to pay for the services is on file with the City Clerk and the provisions thereof are fully incorporated herein by this reference as if fully set forth herein; and,

WHEREAS, on the date hereof, this City Council held a noticed public hearing as required by the Act and the Resolution of Intention relative to the proposed annexation of territory to the District; and,

WHEREAS, at the hearing all interested persons desiring to be heard on all matters pertaining to the annexation of territory to the District and the levy of special taxes within the area proposed to be annexed were heard and a full and fair hearing was held; and,

WHEREAS, prior to the closing of the hearing, no written or oral protests had been made against the proposed annexation of territory to the District by (i) any registered voter residing in the existing District, (ii) any registered voter residing in the territory proposed to be annexed to the District, (iii) any of the owners of land in the existing District, or (iv) any of the owners of land in the territory proposed to be annexed to the District; and,

WHEREAS, Annexation Map No. 26 to the District has been filed with the County Recorder of the County of San Luis Obispo, which map shows the territory to be annexed in these proceedings, and a copy of the map is on file with the City Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. All prior proceedings taken by this City Council with respect to the District and the proposed annexation of territory thereto have been duly considered and are hereby determined to be valid and in conformity with the Act, and the District has been validly established pursuant to the Act.

SECTION 3. The boundaries of the territory to be annexed to the District, as set forth in the map entitled “Annexation Map No. 26 of Community Facilities District No. 2005-1 (Public Services)” on file with the City Clerk and heretofore recorded in the San Luis Obispo County Recorder’s Office on June 20, 2025, in Book 6 at Page 51 of Maps of Assessment and Community Facilities Districts are hereby finally approved, are incorporated herein by this reference, and shall be included within the boundaries of the District, and said territory is hereby ordered annexed to the District, subject to voter approval of the levy of the special taxes therein as hereinafter provided.

SECTION 4. The provisions of the Resolution of Intention are, by this reference incorporated herein, as if fully set forth herein.

SECTION 5. Pursuant to the provisions of the Act, the proposition of the levy of the special tax within the territory to be annexed to the District shall be submitted to the qualified electors of the area to be annexed to the District at an election called therefor as hereinafter provided.

SECTION 6. This City Council hereby finds that fewer than 12 persons have been registered to vote within the territory proposed to be annexed to the District for each of the 90 days preceding the close of the public hearing heretofore conducted and concluded by this City Council for the purposes of these annexation proceedings. Accordingly, and pursuant to Section 53326 of the Act, this City Council finds that the qualified electors for purposes of the annexation election are the landowners within the territory proposed to be annexed to the District and that the vote shall be by said landowners, each having one vote for each acre or portion thereof such landowner owns in the territory proposed to be annexed to the District.

SECTION 7. This City Council hereby calls a special election to consider the measure described in Section 5 above, which election shall be held in the meeting room of the City Council immediately following adoption of this Resolution. The City Clerk is hereby designated as the official to conduct said election. It is hereby acknowledged that the City Clerk has on file the Resolution of Intention, a certified map of the proposed boundaries of the territory to be annexed to the District, and a sufficient description to allow the City Clerk to determine the boundaries of the territory to be annexed to the District.

The voted ballots shall be returned to the City Clerk no later than immediately following the adoption of this Resolution; and when the qualified electors have voted the election shall be closed.

Pursuant the Act, the election shall be conducted by mail ballot under Section 4000 of the California Elections Code, provided, however, that for purposes of setting the date for the election, Sections 53326 and 53327 of the Act shall govern.

This City Council acknowledges that the City Clerk has caused to be delivered to the qualified electors of the District ballots in the form set forth in Exhibit "A" hereto. The ballots indicate the number of votes to be voted by each landowner.

The ballots were accompanied by all supplies and written instructions necessary for the use and return of the ballot. The envelope to be used to return the ballot was enclosed with the ballot, had the return postage prepaid, and contained the following: (a) the name and address of the landowner, (b) a declaration, under penalty of perjury, stating that the voter is the owner of record or authorized representative of the landowner entitled to vote and is the person whose name appears on the envelope, (c) the printed name, signature and address of the voter, (d) the date of signing and place of execution of the declaration pursuant to clause (b) above, and (e) a notice that the envelope contains an official ballot and is to be opened only by the canvassing City Council.

Analysis and arguments with respect to the ballot measures are hereby waived, as provided in Section 53327(b) of the Act.

The City Clerk shall accept the ballots of the qualified electors in the City of Atascadero City Council meeting room upon and prior to the adoption of this Resolution, whether the ballot is personally delivered or is received by mail. The City Clerk shall have ballots available which may be marked at said location on the election day by the qualified electors.

SECTION 8. This City Council hereby further finds that the provision of Section 53326 of the Act requiring a minimum of 90 days following the adoption of this Resolution to elapse before said special election is for the protection of the qualified electors of the territory to be annexed to the District. The ballots to be executed by the qualified electors of the area to be annexed to the District contains a waiver of any time limit pertaining to the conduct of the election and a waiver of any requirement for ballot measure analysis and arguments in connection with the election. Accordingly, this City Council finds and determines that, to the extent that the qualified elector submits its ballot, the qualified elector will have been fully apprised of and have agreed to the shortened time for the election and waiver of ballot measure analysis and arguments, and will have thereby been fully protected in these proceedings. This City Council also finds and determines that the City Clerk has concurred in the shortened time for the election.

SECTION 9. This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Atascadero, California, this 22nd day of July, 2025, upon a motion by Council Member _____, seconded by Council Member _____, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF ATASCADERO

Charles Bourbeau, Mayor

ATTEST:

Lara K. Christensen, City Clerk

**SPECIAL TAX ELECTION
CITY OF ATASCADERO**

**ANNEXATION OF TERRITORY TO
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)
ANNEXATION NO. 26**

(July 22, 2025)

This ballot is for the use of the authorized representative of the following owner of land within Annexation No. 26 of the Community Facilities District No. 2005-1 (Public Services) ("CFD No. 2005-1") of the City of Atascadero:

<u>Name of Landowner</u>	<u>Number of Acres Owned</u>	<u>Total Votes</u>
Scrap XXI, LLC	5.19	6

According to the provisions of the Mello-Roos Community Facilities Act of 1982, and resolutions of the City Council (the "Council") of the City of Atascadero (the "City"), the above-named landowner is entitled to cast the number of votes shown above under the heading "Total Votes," representing the total votes for the property owned by said landowner. The City has sent the enclosed ballot to you so that you may vote on whether or not to approve the special tax.

This special tax ballot is for the use of the property owner of the parcel identified below, which parcel is located within the territory proposed to be annexed to the CFD No. 2005-1, City of Atascadero, County of San Luis Obispo, State of California. Please advise the City Clerk, at (805) 461-5000, if the name set forth below is incorrect or if you are no longer one of the owners of this property. This special tax ballot may be used to express either support for or opposition to the proposed special tax. To be counted, this special tax ballot must be signed below by the owner or, if the owner is not an individual, by an authorized representative of the owner. The ballot must then be delivered to the City Clerk, either by mail or in person, as follows:

Mail

Delivery: If by mail, place ballot in the return envelope provided, and mail in an adequate amount of time so that the City Clerk receives the signed ballot no later than July 22, 2025, the date set for the election.

Personal

Delivery: If in person, deliver to the City Clerk at any time up to 6:00 p.m. on July 22, 2025, at the Clerk's office at 6500 Palma Ave, Atascadero, CA 93422.

However delivered, this ballot must be received by the Clerk prior to the close of the public meeting on July 22, 2025.

Very truly yours,

Kelly Gleason

Kelly Gleason
Senior Planner

TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE.

OFFICIAL SPECIAL TAX BALLOT

Name & Address of Property Owner:	Assessor's Parcel Number(s):
Scrap XXI, LLC Attn: Stephen Ross 23945 Calabasas Rd. 207 Calabasas, CA 91302	045-331-014

ANNEXATION OF TERRITORY TO
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (SERVICES)
ANNEXATION NO. 26

AN "X" OR OTHER MARK WILL CAST ALL VOTES ASSIGNED TO THIS BALLOT

<u>SPECIAL TAX BALLOT MEASURE</u>	MARK "YES" OR "NO" WITH AN "X":
Shall the City Council of the City of Atascadero be authorized to levy a special tax on an annual basis at the rates and apportioned as described in Resolution No. 2025-032 adopted by the City Council on June 10, 2025 (the "Resolution"), which is incorporated herein by this reference, within the territory identified on the map entitled "Annexation Boundary Map No. 26 of Community Facilities District No. 2005-1 (Public Services) City of Atascadero, County of San Luis Obispo, State of California" to finance certain services as set forth in Section 4 to the Resolution (including incidental expenses).	YES _____ NO _____

Certification for Special Election Ballot

The undersigned is an authorized representative of the above-named landowner and is the person legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____, 2025.

Stephen Ross

Signature

Print Name

Title

DRAFT RESOLUTION B

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, DECLARING THE RESULTS OF A SPECIAL ANNEXATION LANDOWNER ELECTION, DETERMINING VALIDITY OF PRIOR PROCEEDINGS, AND DIRECTING THE RECORDING OF AN AMENDMENT TO NOTICE OF SPECIAL TAX LIEN

ANNEXATION NO. 26: DOVE CREEK MIXED-USE

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the “Act”), the City Council of the City of Atascadero (the “City”) previously conducted proceedings to establish the City of Atascadero Community Facilities District No. 2005-1 (Public Services) (the “District”), and,

WHEREAS, in proceedings conducted by this City Council pursuant to the Act, this City Council has adopted a Resolution entitled “Resolution of the City Council of the City of Atascadero, California, Authorizing the Annexation of Territory into Community Facilities District No. 2005-1 (Public Services), Authorizing the Levy of a Special Tax, and Submitting the Levy of Special Tax to Qualified Electors” (the “Resolution of Annexation”), which called for a special election of the qualified landowner electors in the territory of land proposed to be annexed to the District; and,

WHEREAS, pursuant to the terms of the Resolution of Annexation, which is by this reference incorporated herein, the special election has been held and the City Clerk has on file a Canvass and Statement of Results of Election, (the “Canvass”) a copy of which is attached hereto as Exhibit A; and,

WHEREAS, this City Council has been informed of the Canvass, finds it appropriate, and wishes to complete its proceedings for the annexation of territory into the District.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The issue presented at the special election was the levy of a special tax within the territory annexed to the District, to be levied in accordance with the formula heretofore approved by this City Council, all as described in Resolution No. 2025-032, entitled “Resolution of the City Council of the City of Atascadero, California, Declaring its Intention to Annex Territory into Community Facilities District No. 2005-1 (Public Services) as

Annexation No. 26, and to Authorize the Levy of Special Taxes Therein” adopted by this City Council on June 10, 2025.

SECTION 3. Pursuant to the Canvass on file with the City Clerk, the issue presented at the special election was approved by the landowners of the territory annexed to the District by more than two-thirds (2/3) of the votes cast at the special election.

SECTION 4. Pursuant to the voter approval, the annexed territory is hereby declared to be fully annexed to and part of the District and this City Council may levy special taxes therein as heretofore provided in these proceedings.

SECTION 5. It is hereby found that all prior proceedings and actions taken by this City Council with respect to the District and the territory annexed thereto were valid and in conformity with the Act.

SECTION 6. Within 15 days of the date of adoption hereof, the City Clerk shall execute and cause to be recorded in the office of the County Recorder of the County of San Luis Obispo, an Amendment to Notice of Special Tax Lien, as required by Section 53328.3 of the Act.

SECTION 7. This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Atascadero, California, this 22nd day of July, 2025, upon a motion by Council Member _____, seconded by Council Member _____, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF ATASCADERO

Charles Bourbeau, Mayor

ATTEST:

Lara K. Christensen, City Clerk

EXHIBIT A

City of Atascadero
Community Facilities District No. 2005-1
(Public Services)
Annexation No. 26

CANVASS AND STATEMENT OF RESULT OF ELECTION

I hereby certify that on July 22, 2025, I canvassed the returns of the election held on July 22, 2025, for the City of Atascadero Community Facilities District No. 2005-1 (Public Services) Annexation No. 26 and the total number of votes cast in such election and the total number of votes cast for and against the measure are as follows and the totals as shown for and against the measure are full, true and correct:

	<u>Qualified Landowner Votes</u>	<u>Votes Cast</u>	<u>Votes YES</u>	<u>Votes NO</u>
City of Atascadero Community Facilities District No. 2005-1 (Public Services) Annexation No. 26 Special Tax Election, July 22, 2025	6	_____	_____	_____

BALLOT MEASURE: Shall the City Council of the City of Atascadero be authorized to levy a special tax on an annual basis at the rates and apportioned as described in Resolution No. 2025-032 adopted by the City Council on June 10, 2025 (the "Resolution"), which is incorporated herein by this reference, within the territory identified on the map entitled "Annexation Boundary Map No. 26 of Community Facilities District No. 2005-1 (Public Services) City of Atascadero, County of San Luis Obispo, State of California" to finance certain services as set forth in Section 4 to the Resolution (including incidental expenses).

YES: _____

NO: _____

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND on July 22, 2025.

By: _____
Lara K. Christensen, City Clerk City of Atascadero

DRAFT ORDINANCE NO. __

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
ATASCADERO, CALIFORNIA, AUTHORIZING THE LEVY
OF SPECIAL TAXES IN COMMUNITY FACILITIES
DISTRICT NO. 2005-1 (PUBLIC SERVICES), INCLUDING
CERTAIN ANNEXATION TERRITORY**

ANNEXATION NO. 26: DOVE CREEK MIXED-USE

WHEREAS, the City of Atascadero (the “City”) has conducted proceedings pursuant to the “Mello-Roos Community Facilities Act of 1982”, being Chapter 2.5, Part 1 Division 2, Title 5 of the Government Code of the State of California (the “Act”) and the City of Atascadero Community Facilities District No. 2005-1 (Public Services) Ordinance enacted pursuant to the powers reserved by the City of Atascadero under Sections 3, 5, and 7 of Article XI of the Constitution of the State of California (the “CFD Ordinance”) (the Act and the CFD Ordinance may be referred to collectively as the “Community Facilities District Law”), to establish the City of Atascadero Community Facilities District No. 2005-1 (Public Services) (the “District”) for the purpose of financing police services, fire protection and suppression services, and park services (the “Services”) as provided in the Act; and,

WHEREAS, the rate and method of apportionment of special tax for the District is set forth in Exhibit B to the City Council Resolution entitled “A Resolution of the City Council of the City of Atascadero, California, For the Formation of Community Facilities District No. 2005-1 (Public Services) (the “Resolution of Formation”), which was adopted on May 24, 2005; and,

WHEREAS, the City has conducted proceedings to annex territory into the District and, with respect to the proceedings, following an election of the qualified electors in the territory proposed for annexation (the “Annexation Territory”), the City Council, on July 22, 2025, adopted a Resolution entitled “Resolution of the City Council of the City of Atascadero, California, Declaring the Results of Special Annexation Landowner Election, Determining Validity of Prior Proceedings, and Directing the Recording of an Amendment to Notice of Special Tax Lien.”

NOW, THEREFORE, the City Council of the City of Atascadero, does hereby ORDAIN as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. By the passage of this Ordinance, the City Council hereby authorizes and levies the special tax within the District, including the Annexation Territory,

pursuant to the Community Facilities District Law, at the rate and in accordance with the rate and method of apportionment of special tax set forth in the Resolution of Formation, which rate and method is by this reference incorporated herein. The special tax has previously been levied in the original territory of the District beginning in Fiscal Year 2006-07 pursuant to Ordinance No. 478 passed and adopted by the City Council on July 12, 2005 and the special tax is hereby levied commencing in Fiscal Year 2026-27 in the District, including the Annexation Territory, and in each fiscal year thereafter to pay for the Services for the District and all costs of administering the District.

SECTION 3. The City's Finance Director or designee or employee or consultant of the City is hereby authorized and directed each fiscal year to determine the specific special tax to be levied for the next ensuing fiscal year for each parcel of real property within the District, including the Annexation Territory, in the manner and as provided in the Resolution of Formation.

SECTION 4. Exemptions from the levy of the special tax shall be as provided in the Resolution of Formation and the applicable provisions of the Community Facilities District Law. In no event shall the special tax be levied on any parcel within the District in excess of the maximum special tax specified in the Resolution of Formation.

SECTION 5. All of the collections of the special tax shall be used as provided in the Community Facilities District Law and in the Resolution of Formation, including, but not limited to, the payment of the costs of the Services, the payment of the costs of the City in administering the District, and the costs of collecting and administering the special tax.

SECTION 6. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall have the same lien priority, and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes; provided, however, that the City Council may provide for other appropriate methods of collection by resolution(s) of the City Council. The Finance Director of the City is hereby authorized and directed to provide all necessary information to the auditor/tax collector of the County of San Luis Obispo in order to effect proper billing and collection of the special tax, so that the special tax shall be included on the secured property tax roll of the County of San Luis Obispo for Fiscal Year 2026-27 and for each fiscal year thereafter until no longer required to pay for the Services or until otherwise terminated by the City.

SECTION 7. If for any reason any portion of this Ordinance is found to be invalid, or if the special tax is found inapplicable to any particular parcel within the District, including the Annexation Territory, by a court of competent jurisdiction, the balance of this Ordinance and the application of the special tax to the remaining parcels within the District, including the Annexation Territory, shall not be affected.

SECTION 8. A summary of this ordinance, approved by the City Attorney, together with the ayes and noes, shall be published twice: at least five days prior to its final passage in the New Times, a newspaper published and circulated in the City of

Atascadero, and; before the expiration of fifteen (15) days after its final passage, in the New Times, a newspaper published and circulated in the City of Atascadero. A copy of the full text of this ordinance shall be on file in the City Clerk’s Office on and after the date following introduction and passage and shall be available to any interested member of the public.

SECTION 9. This Ordinance shall take effect 30 days from the date of final passage.

INTRODUCED at a regular meeting of the City Council held on_____, and **PASSED, APPROVED,** and **ADOPTED** by the City Council of the City of Atascadero, State of California, on_____.

CITY OF ATASCADERO

Charles Bourbeau, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

David Fleishman, City Attorney